



Area 4 Fall Leadership Conference

MEMO

The Texas HOSA Fall Leadership Conference is an event for prospective and current HOSA members (middle school, high school, and college), which serves as a motivational tool to showcase all the opportunities HOSA offers. This event is a one-day event.

Checklist to prepare for the Fall Leadership Conference:

- Set chapter deadlines for registration and payment
- Promote Event
- Determine student cost to attend with your chapter, including registration fees, meals, travel, etc.
- Send a letter to parents with event details
- Provide students with necessary conference information, including cost
- Discuss dress code requirements with attendees
- Collect student payment before registration deadline
- Print copy of chapter's registration and triple check for accuracy before deadline
- Submit registration and print invoice copy from the HOSA system
- Submit registration information to bookkeeper for payment
- Submit the new [W-9 to your bookkeeper](#)
- Submit payment to Texas HOSA
- Confirm students fill out [Medical Liability, Code of Conduct, Photo Release & Dress Code Policy](#) forms.
- Confirm advisors and/or chaperones fill out fill out [Code of Ethics and Photo Release](#) forms.
- Have Chapter Officers review agenda with attending members.
- Ensure you have [verification form](#) printed and sign before check-in site.



Area 4 Fall Leadership Conference

GENERAL INFORMATION

Registration Information: The registration is for all students, advisors, guests, and chaperones. Please register all others as guests. Students do not have to be affiliated HOSA members to attend this event.

Chair Information: Kerry Murray, kmurray@yisd.net

Fall Conference Date: October 26, 2024

Fall Conference Site: Bel Air High School

Fees: The registration fee for all students, advisors, guests, and chaperones is \$20. Make all registration fees checks payable to HOSA, TA and no PO's will be accepted. You are required to pay a registration fee for every student, advisor, and chaperone that you have registered online. No deletions or refunds will be made after the conference registration deadline. All fees will be mailed to the address below.

Texas HOSA
P.O. Box 1710
Monahans, TX 79756

To pay with a card, Apple Pay, or bank transfer, to request a QuickBooks invoice.
email delvin.thurman@texashosa.org



Area 4 Fall Leadership Conference

Officer Corner:

Hello, Area 4!

We're excited to see everyone at this year's HOSA Fall Leadership Conference: Spark Your Creativity! Get ready for a day filled with fun, networking, and the chance to form new friendships. You'll have the opportunity to connect with HOSA members from across our area, meet your dedicated area officers, and create your own bracelets for just three dollars.

Even better, every bracelet you make will support our HOSA National Service Project: the National Marrow Donor Program (NMDP). This incredible organization provides hope and life-saving opportunities to those in need, and you can be a part of this meaningful cause!

So, bring some cash to support the NMDP, make awesome bracelets, and trade them with your fellow HOSA members. We're counting down the days and can't wait to see you there!

- The Area 4 Officer Team.





Area 4

Fall Leadership Conference

Date	Item	Notes
September 2	Registration Opens	<p>Students do not have to be affiliated members to attend. Register them as guests. Attendee information needed to register:</p> <ul style="list-style-type: none"> • Name • Email (required for all attendees)
October 14	Registration Deadline	Must be completed via the Online Registration System apps.hosa.org by 11:59 PM (central time)
October 14	Dietary Restrictions	Any diet restrictions please make sure you have selected that option when you register.
October 23	Fees Due	Plan ahead, to ensure your bookkeeper can meet this deadline. No refunds or exceptions will be made for those who are registered but do not attend the event. Please make sure you send the check to new address (invoice has the new address)
October 26	Parking	<ul style="list-style-type: none"> • Parking: Venado parking lots and overflow • See Map diagrams
October 26	Conference check-in	<ul style="list-style-type: none"> • Advisors Only • Location: Inside Tartan Theatre • Have verification form ready. • Note: •
October 26	Dress Code	HOSA Casual- School t-shirt or HOSA t-shirt



Area 4 Fall Leadership Conference

Tentative Agenda

8:00 - 8:45 am	Onsite Check-In at Tartan Theatre
9:00-9:55 am	HOSA Opening Session KEYNOTE PRESENTATION 1
10:10 - 10:25 am	Session 1
10:30-11:00 am	Session 2
11:05 -11:35 am	Session 3
11:35 am-12 pm	Session 4
12:00-12:45 pm	Lunch
1:00 - 1:25 pm	Session 5
1:30 - 1:55 pm	Session 6
2:00 - 2:25 pm	Session 7
2:30 - 3:00pm	HOSA Closing Ceremony

We will attempt to ensure all students attend each session however that may not be possible. Since HOSA is about Leadership and Education, the idea is to take the information presented today back to your home chapter and proceed to share the information in your HOSA meetings.

- * Tartan Theatre: Opening + Closing Sessions
- Parking Registration
- Cafeteria: Lunch

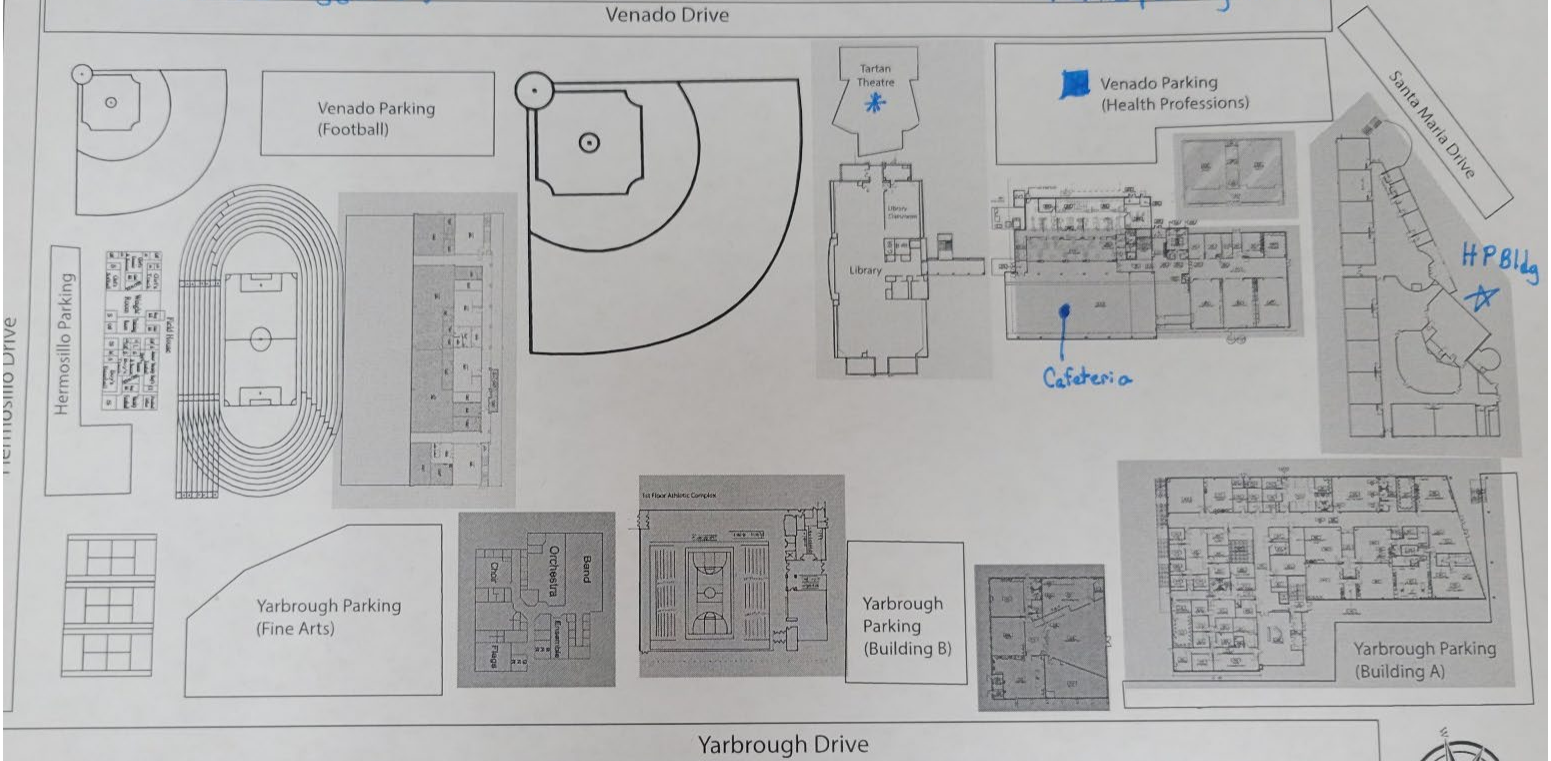
731 N. Yarbrough Dr
El Paso, TX 79915

Bel Air High School Campus

A extra parking (dirt lot)



- ★ HP Bldg: FLC Sessions
- △ Extra Parking (Dirt lot)



Building & Student Schedule Codes									
■	Building A	■	Building B	■	HP or N	■	Building C / ROTC	■	Science Wing/Library or I1300 / I1400
■	M308 & M309	■	Stadium or SS1 - SS10	■	Fine Arts or D	■	Athletic Complex or MGYM		

