



2019 Area 4 East FALL LEADERSHIP CONFERENCE

DATE: 8/5/2019

TO: All Area 4 East HOSA Advisors

FROM: Fall Conference Chair

SUBJECT: Fall Leadership Development Conference

The HOSA Area 4 Fall Leadership Conference will be held on **October 4, 2019** at 8 am in Levelland, TX. Fall Leadership Conference is open to **all HOSA students** wishing to attend.

Texas HOSA Fall Leadership Conference is an event for all prospective and current HOSA members as a motivational tool and to showcase the opportunities that HOSA offers.

Registration: All participants (students, advisors, and chaperones) must be registered using the on-line registration system.

<http://www.registermychapter.com/hosa/tx/fc>

Fees: Advisor \$15.00
Secondary Student \$15.00
Chaperone \$15

Registration deadline is September 17, 2019

Conference Registration Fees will be collected at Fall Conference On Site Check In

Make all registration fees checks payable to HOSA, TA. No PO's will be accepted.

You are required to pay a registration fee for every student and advisor that you have registered on-line. No deletions or refunds will be made after the conference registration deadline.

If a chapter presents without payment, a personal check could be accepted. This check would be held for a period of two weeks to allow time for the chapter to receive payment from the school/district. In this case if a school/district check is received by the HOSA, TA accountant, within the two-week period, the first check will be returned to the individual that pays by mail. If another check is not received within the two-week period, the first check will be deposited. No cash will be accepted.

On Site Registration will be from 8:00am to 9:00am

The Opening General Session will begin at 9:00am

Appropriate Attire for this conference will be comfortable clothing. (HOSA pride t-shirts preferred).

Parking: Add parking information here

Meals/Snacks: Great Western Dining will be offering a variety of menu selections including soup and salad bar, sandwich bar, dessert bar, and a traditional main entree with vegetables.



2019 Area 4 East

FALL LEADERSHIP CONFERENCE

Tentative Agenda

8:00-9:00am	Check in
9:00-10:00am	Opening Session (Sundown Room)
10:00-10:30am	Break out Session
10:40-11:20am	Break out Session
11:30-12:30pm	Lunch-
12:35-1:10pm	Break out Session
12:35-2:00pm	Advisor Session with Janet Villarreal
1:20-2:10pm	Break out Session
2:15-3:00pm	Break out Session
3:15- 4:00pm	Closing Ceremony

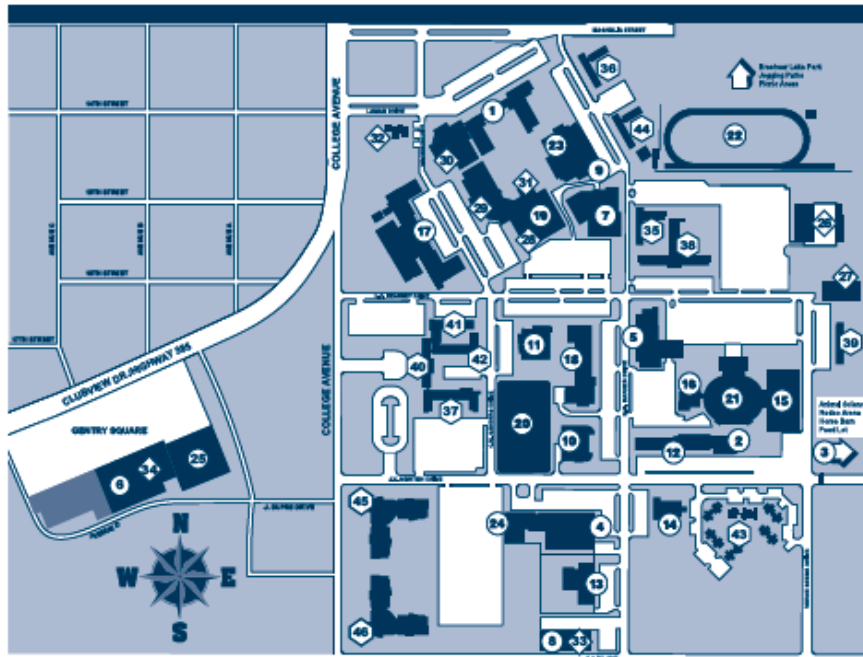
We will attempt to ensure all students attend each session however that may not be possible. Since HOSA is about Leadership and Education, the idea is to take the information presented today back to your home chapter and proceed to share the information in your HOSA meetings.

Sessions may include one or more of the following: HOSA AREA 4 East Leadership Development presentations and activities, how to become a HOSA Officer, Team Building, Stop the Bleed, Leadership and Soft Skills, Community Emergency Response Team. Also, Janet Villarreal will be here for an advisor meeting.

The conference will be held in the Student Center (building 29). Bus parking will be in the back parking lot behind building 38.

See map below.

LEVELLAND CAMPUS MAP



Key to Campus Buildings

● INSTRUCTIONAL BUILDINGS

1. Administration Building (AD)
2. Agriculture Building (AG)
3. Animal Science Center (ARENA)
4. Auto - Diesel Shop (DSHOP)
5. Communications/English Building (CM)
6. Cosmetology (COSBL)
7. Creative Arts Building (CB)
8. Industrial Manufacturing/Emerging Technologies (IMET)
9. Christine Devitt Fine Arts Center (FA)
10. Law Enforcement Building (LE)
11. Library (LIB), STAR Center and Upward Bound (3rd Floor)
12. Math and Engineering Building (M)
13. Metals Technology Building (MT)
14. Natatorium (NAT)
15. Physical Education Building (PE)
16. Racquetball Courts
17. Science Building (S)
18. Technical Arts Center (TA)
19. Technology Center (TC)
20. Tennis Courts
21. Tecon Dome (DOME)
22. Tecon Track
23. Helen Devitt Jones Theatre for the Performing Arts (STAGE)
24. Welding Technology Building (WT)
25. Center for Allied Health Education (AH)

◆ NON-INSTRUCTIONAL BUILDINGS

26. Maintenance Building
27. Maintenance Warehouse
28. Student Health & Wellness
29. Student Center
30. Student Services Building (SS)
31. Tecon Hall
32. Visitors Center
33. Development and Alumni Relations Office
34. Physical Plant Storage

● RESIDENCE HALLS

35. Forest Hall
36. Frazier Hall
37. Gillespie Hall
38. Larner Hall
39. Magee Hall
40. Marvin Baker Center
41. N. Sue Spencer Hall
42. S. Sue Spencer Hall
43. Smallwood Apartments
44. Stroud Hall
45. Nathan Tubb Hall
46. Southwest Hall

Rev. 08/17

SOUTH PLAINS COLLEGE
PREPARE YOURSELF

School: _____

Advisor: _____

HOSA CODE OF CONDUCT

A good reputation enables members to take pride in their organization. Texas HOSA members have an excellent reputation. Your conduct at any HOSA function should make a positive contribution to the reputation that has been established. **HOSA Conference participants are AWARE THAT:**

1. HOSA follows the UIL rules and regulations established for secondary high schools.
2. STUDENT behavior should at all times be a positive reflection of your school and Texas HOSA.
3. Student conduct is the responsibility of the student and their advisor.
4. STUDENTS will abide by the Texas HOSA Conference Attire Policy at all business sessions, general sessions, competitive events, and other conference activities. HOSA conference name badges shall be worn at all times when participating in HOSA conference activities.
5. STUDENTS must to attend all general sessions and other scheduled conference activities. Please be prompt and show respect to those in the audience and on stage.
6. STUDENTS shall keep their advisors informed of their activities and whereabouts at all times.
7. STUDENTS who disregard the rules will be subject to disciplinary action and will be sent home at their own expense. Parents will be notified.
8. STUDENTS may not purchase, consume, or be under the influence of alcohol or drugs at any time. Smoking or using tobacco products at a school-related or school-sanctioned or Texas HOSA sanctioned activity on or off school property or on conference site is prohibited at any time.
9. STUDENTS are to report any incidents, injuries or illness to their local or state advisor or state staff immediately.
10. STUDENTS are expected to observe the designated curfew. (Curfew is defined as being quietly in your own assigned room by the designated hour.) Curfew can be found in conference memo.
11. The student and his/her parents will be expected to pay for any and all damages relating to student behavior which results in loss or damage to property.
12. Students and/or parents will be responsible for any long-distance phone calls, charges to the room, etc.
13. **I have read the above Code of Conduct for HOSA Conferences and agree to abide by the rules.**

I, _____, hereby grant Texas HOSA permission to make photographs, videotapes, broadcasts, and/or sound recordings, separately or in combination, of me and permission to use the said photographs, videotapes, broadcasts, and/or sound recordings for educational and promotional purposes on any delivery system.

Printed Name of Parent / Guardian

Parent / Guardian Signature

Date

Printed Name of Student

Student's Signature

Date

HOSA

Advisor's and Chaperone's CODE OF ETHICS

HOSA ADVISORS AND CHAPERONES ARE EXPECTED TO:

1. Project a positive and professional image of Texas HOSA to all those with whom they interact.
2. Promote HOSA as a positive student experience; therefore, will act as a positive role model for students in dress, voice, attitude, actions, and demeanor.
3. Be accountable to and for their students in all Texas HOSA-related activities.
4. Understand and follow established processes within the HOSA organization that protect the rights of all members.
5. PERFORM all assigned duties. Failure of an advisor to perform their duties may result in their chapter being disqualified from conference activities by the Board of Directors.

HOSA advisors are proud of the standard of excellence they maintain for themselves and their students. Attendance at any Texas HOSA function implies acceptance and practice of these standards.

I have read the above Code of Ethics for HOSA Advisors/Chaperones and agree to Accept and practice these standards.

Chapter number _____

School _____

Advisor _____

Signature

Date

Chaperone _____

Signature

Date

Plan of Action: For failure to follow the Advisor/Chaperones Code of Ethics.

Conference with the Board of Directors. Consequences to be determined by the Board of Directors, up to notification sent to the appropriate administrators.

I, _____, hereby grant Texas HOSA permission to make photographs, videotapes, broadcasts, and/or sound recording, separately or in combination, of me and permission to use the said photographs, videotapes, broadcasts, and /or sound recordings for educational and promotional purposes on any delivery system.

Advisor Signature/Date

School: _____

Advisor: _____

MEDICAL LIABILITY RELEASE FORM

DIRECTIONS: Due to legal restrictions, it is necessary that all delegates, Chaperones, Guests and HOSA advisors complete this form as a prerequisite for eligibility to attend any HOSA Leadership Conference. The HOSA chapter advisor should keep the original copy for Area and State Conferences.

PLEASE TYPE OR PRINT ALL INFORMATION

Delegate's Name: _____

Parent/Guardian's Name: _____

Home Address: _____

Parent/Guardian Telephone: Home: _____ Work: _____

Delegate's Physician: _____ Phone Number: _____

Physician's Address: _____

Alternate Contact: _____

Telephone Number: _____

Student is covered by group or medical insurance? Yes, _____ (if yes, complete the following information) No _____

Name of insured: _____

Insurance Company: _____ Group #: _____ Policy#: _____

Please completely describe any medical condition which may recur or be a factor in medical treatment:

- a. Allergy: _____
- b. Physical Handicap: _____
- c. Convulsions: _____
- d. Medicine Reactions: _____
- e. Blackouts: _____
- f. Disease of any kind: _____
- g. Heart or Lung problems: _____
- h. Other (be specific): _____

If currently taking medication, please provide the following information:

* Name of medication: _____

* Prescribing Physician and Phone Number: _____

LIABILITY RELEASE: I certify that the information described above is accurate and complete to the best of my knowledge. I understand that each individual is responsible for his/her own insurance coverage during this trip. I hereby release the National HOSA Board of Directors, the National Staff, State and Local HOSA Associations, and any designated individual in charge of the HOSA group or specific activity from any legal or financial responsibility with respect to my personal or my student/child's participation in or contact with any known element associated with an activity including competitive events.

PARENT/GUARDIAN: Please check one of the following and sign your name.

_____ I give my permission for immediate medical treatment as required in the judgment of the attending physician. Notify me and/or any persons listed above as soon as possible.

_____ I do not give permission for medical treatment until I have been contacted.

Parent/Guardian's Signature _____ Date _____

(The above line must be signed by the parent or legal guardian, regardless of applicant's age with the exception of post-secondary applicants.)

Delegate's Signature _____ Date _____