



Area 6

Spring Leadership Conference January 31- February 1, 2025

MEMO

Checklist to prepare for the Spring Leadership Conference:

- Set chapter deadlines for registration and payment
- Promote Event
- Determine student cost to attend with your chapter, including registration fees, meals, travel, etc.
- Send a letter to parents with event details
- Provide students with necessary conference information, including cost
- Discuss dress code requirements with attendees
- Submit IEP information before the Area Conference Deadline
- Advisors sign up to assist in running a competitive event
- Collect student payment before registration deadline
- Print copy of chapter's registration and triple check for accuracy before deadline
- Submit registration and print invoice copy from the HOSA system
- Submit registration information to bookkeeper for payment
- Submit payment to Texas HOSA
- Confirm students fill out [Medical Liability, Code of Conduct, Photo Release & Dress Code Policy](#) forms. Print out a copy to keep with you while you are traveling.
- Confirm advisors and/or chaperones fill out [Code of Ethics and Photo Release](#) forms.
- Confirm that each participant has read the [Texas HOSA guidelines](#) for their event found on the Texas HOSA web page under [Texas HOSA Competition](#) tab.
- Ensure you have [verification form](#) printed and sign before check-in site.
- Complete and print out [substitution form](#) for team events and turn in at onsite check-in.
- Check the Texas HOSA website for events that are virtually judged for Round One to determine if competitors have progressed to Round Two in person.

Please check the "TOP 10 "Round Two appointment times after online testing and virtual judging results on [1/21/25](#) . Notify students and adjust busing and hotel list.



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GENERAL INFORMATION

Fees: The registration fee for all students, advisors, guests, and chaperones is \$35. Make all registration fees checks payable to HOSA, TA and no PO's will be accepted. You are required to pay a registration fee for every student, advisor, and chaperone that you have registered online. No deletions or refunds will be made after the conference registration deadline. All fees will be mailed to the address below.

**Texas HOSA
P.O. Box 1710
Monahans, TX 79756**

AT THE MOMENT WE ARE ONLY TAKING CHECKS, PLEASE MAIL THEM AS SOON AS YOU CAN. WE WILL NOT PENALIZED IF THE CHECKS ARRIVES AFTER THE DEADLINE.

Date	Item	Notes
12/13/24	Registration Opens	Students must be affiliated members to attend. Attendee information needed to register: <ul style="list-style-type: none"> • Name • Email (required for all attendees) • Registration link apps.hosa.org
01/13/25	Registration Deadline	Must be completed via the Online Registration System apps.hosa.org by 11:59 PM (central time)
01/13/25	Digital Upload Deadline	apps.hosa.org
1/13/25	Student to Advisor/Chaperone ration: 10:1 Be sure your students are adequately chaperoned	<p style="color: red;">One (1) registered adult for every ten (10) students is required for supervision.</p> <p>• Advisors and chaperones must be in attendance throughout the entire conference. • Advisors and chaperones must stay at the chapter's conference hotel. This ratio will be strictly enforced by Texas HOSA Inc.</p> <p>Each advisor ensures chaperones assisting students will be 21 or older, follow the conference Code of Conduct and Dress Code, and act responsibly and interact appropriately with students</p>



Area 6

Spring Leadership Conference

January 31- February 1, 2025

	Meals	Meals will not be provided for students however concessions will be sold near the gym.
1/26/25	Fees Due	Plan ahead to ensure your bookkeeper can meet this deadline. No refunds or exceptions will be made for those who are registered but do not attend the event.
1/31/25	Conference Site Parking	<ul style="list-style-type: none"> ● Nimitz High School ● Parking: On the east side of the building ● See Map diagrams
1/31/25	Conference Site	<ul style="list-style-type: none"> ● Nimitz High School 2005 WW Thorne, Houston, Texas 77073 ● Parking- On the West side of the building ● Enter the school using the designated side door near the parking lot. Do not enter through the front of the school. Students will not be allowed to go in to the building until 4:30 pm on Friday
1/31/25	Conference check-in	<ul style="list-style-type: none"> ● Location: New Light Christian Center 1535 Greensmark Dr, Houston, TX 77067 ● Parking – located at the back of the building ● Time: 12:45-1:45 pm ● Advisors Only for check in ● Have a verification form ready.
1/31/25	Opening and Business Session Site:	<ul style="list-style-type: none"> ● Location: New Light Christian Center 1535 Greensmark Dr, Houston, TX 77067 ● Students will enter through the front doors at 1:30 pm ● Doors Open at 1:30 pm
2/1/25	Closing Session Site 1:30 PM (Doors open at 1:15 PM)	<ul style="list-style-type: none"> ● Location: New Light Christian Center 1535 Greensmark Dr, Houston, TX 77067



Area 6

Spring Leadership Conference

January 31- February 1, 2025

	<p>Dress Code For more details see Chapter Handbook page 8-10</p>	<ul style="list-style-type: none"> ● Opening: Business attire ● Competitive event: check Texas HOSA Guidelines for your event ● Closing: Business attire
1/13/25	Advisor Assignment	Texas HOSA's Competitive Event needs every advisor to assist in running events. Click Here to sign up for your advisor assignment
	Courtesy Corp	Chapters can still register 2 students to act as Courtesy Corp, those students will be assigned to the same event as their advisor.
	Voting Delegates	New rule this year! 2 voting delegates per school not per chapter
1/31/25	Officer Candidate Interviews (all candidates must have taken online test during the online testing window)	<ul style="list-style-type: none"> ● Hampton Inn & Suites Houston - Cypress Station 150 Wagon Point Houston, TX 77090 ● 8:00 am ● Link for application
1/13/25	IEP Events	IEP Verification and Accommodation Form https://hosa.org/accommodations/
	Substitutions for Team Events	Substitution form link
1/31/25	Area 6 Theme: Ignite your Inner Strength Social	<ul style="list-style-type: none"> ● Social: Build a Rocket Ship with Lego's ● Location- Cafeteria ● Time- 7:00-9:00 PM
1/31/25	Service Project: National Marrow Donor Program (NMDP)	<ul style="list-style-type: none"> ● "Out of the World Go Bags" ● Location- Cafeteria ● Time- 7 - 9 PM



Area 6

Spring Leadership Conference January 31- February 1, 2025

	Hotels	<ul style="list-style-type: none">• Click Here for a list of nearby hotels• HOSA chapter Advisors are responsible for reserving hotel accommodation at the hotel of their choice
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OFFICER CORNER

Hey Area 6!

We are excited to welcome you to this year's Area 6 Spring Leadership Conference!

Prepare yourself for an action-packed event filled with creativity, competition, and fun!

At our Conference, we'll be raising funds for the National Marrow Donor Program (NMDP) with our Out of This World Go Bags! These space-themed bags are filled with cosmic surprises that will elevate your conference experience. Every dollar raised from these go bags will go directly to supporting NMDP's incredible life-saving efforts.

So, be sure to bring some cash with you to participate in this stellar fundraiser and support a truly worthy cause!

But that's not all! For our social event, we're bringing out the LEGOs! We'll have tables set up with bags and boxes of LEGOs for you to unleash your creativity and build the most epic rocket ship you can imagine. The Area Officers will be on the lookout for the top five rocket ships, and the creator of the most impressive one will be recognized and awarded a special prize during the closing session!

So, come ready to build, create, and contribute—let's make this conference unforgettable!

We can't wait to see what you create and to make a difference together!

Your Area 6 Officers



Area 6

Spring Leadership Conference

January 31- February 1, 2025

Tentative Agenda

A final conference agenda will be given to advisors at on-site check-in with room numbers.

Area 6 Spring Leadership Conference

Friday, January 31, 2025

8:00 am	Area Officer Interviews	Hampton Inn and Suites	
12:45-1:45 pm	Conference Check-In	New Light Christian Church	
1:30 pm	Doors open for Opening Session	New Light Christian Church	
1:45 pm	Opening Session	New Light Christian Church	
3:00 pm	Business Session	New Light Christian Church	
4:30 pm	Competitive Events Headquarters opens	Library	
	Judge Hospitality Opens	506	
	Advisor Hospitality Opens	203	
	Ambassadors Headquarters Opens	508	

5:15 pm	Event Manager and Assistants Orientation and materials pick-up for 6:15 pm events		
5:45 pm	Event Manager orients judges: Event team prepares room		
6:00 pm	Competitors without appointment times arrive for check-in All others arrive 15 minutes prior to appointment time to check-in		
6:15 pm	Events begin		
		Holding Room	Event Room
6:15 pm	Biomedical Debate Rd 2		
	Biotechnology Rd 2		
	Clinical Specialty	By Appointment	Bring 2 paper copies for judges
	Community Awareness	By Appointment	Bring 2 paper copies for judges
	CPR/FA Rd 2		
	Life Support Skills		
	Creative Problem Solving Rd 2		
	EMT Rd 2		
	Forensic Science Rd 2	N/A	
	Research Poster Rd 2	By Appointment	
	Researched Persuasive Writing & Speaking	By Appointment	Bring 2 paper copies for judges

5:45 pm	Event Manager and Assistants Orientation and materials pick-up for 6:45 pm events		
6:15 pm	Event Manager orients judges: Event team prepares room		
6:30 pm	Competitors arrive for check-in Researched Persuasive Writing & Speaking check-in 15 minutes prior to appointment time		
6:45 pm	Events begin		
		Holding Room	Event Room
6:45 pm	CERT Skills Rd 2		
	Clinical Nursing Rd 2		
	Dental Science Rd 2		
	Extemporaneous Writing		
	HOSA Bowl Rd 2		
	Mental Health Promotion Rd 2	By Appointment	



Area 6

Spring Leadership Conference

January 31- February 1, 2025

	Nursing Assisting Rd 2		
	Parliamentary Procedure Rd 2		
	Personal Care		
	Pharmacy Science Rd 2		
	Public Service Announcement Rd 2	By Appointment	

6:15 pm	Event Manager and Assistants Orientation and materials pick-up for 7:15 pm events		
6:45 pm	Event Manager orients Judges. Event Team prepares room		
7:00 pm	Competitors arrive for check-in		
7:15 pm	Events begin		
		Holding Room	Event Room
7:15 pm	Clinical Laboratory Science Rd 2		
	Home Health Aide Rd 2		
	Medical Assisting Rd 2		
	Medical Art Poster Collection & Judging	N/A	
	Patient Care Tech Rd 2		
	Phlebotomy Rd 2		
	Physical Therapy Rd 2		
	Sports Medicine Rd 2		
	Veterinary Science Rd 2		

Saturday, February 1, 2025

7:15 am	Competitive Events Headquarters opens		
7:30 am	Judge Hospitality Opens		
	Advisor Hospitality Opens		
	Ambassador Headquarters Opens		

7:15 am	Event Manager & Assistants Orientation and materials pick-up for 8:30 am events		
7:45 am	Event Manager orients judges. Event team prepares room		
8:15 am	Competitors arrive 15 minutes prior to appointment time for check-in.		
8:30 am	Events begin		
		Holding Room	Event Room
8:30 am	Extemporaneous Writing Judging	N/A	
	Family Medicine Physician	By Appointment	Bring 2 paper copies for judges
	Health Career Display Rd 2	By Appointment	
	Health Career Photography Rd 2	By Appointment	
	Health Education Rd 2	By Appointment	
	Healthy Living Rd 2	By Appointment	
	Medical Innovation Rd 2	By Appointment	
	Public Health Rd 2	By Appointment	
	Prepared Speaking	By Appointment	
	Speaking Skills	By Appointment	
	MRC Partnership Rd 2	By Appointment	

7:45 am	Event Manager & Assistants Orientation and materials pick-up for 9:00 am events		
8:15 am	Event Manager orients Judges. Event Team prepares room		
8:45 am	Medical Spelling competitors arrive for check-in		
9:00 am	Events begin		
		Holding Room	Event Room
9:00 am	Interviewing Skills Rd 2	By Appointment	
	Job Seeking Skills Rd 2	By Appointment	
	Medical Spelling Rd 2	N/A	

1:30 pm	Grand Awards Session	New Light Christian Church	
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Contact Information:

Conference Chair:	Jarrod Anderson	jaanderson@aldineisd.org
	Andrea Smith	arsmith@aldineisd.org
Executive Director:	Janet Villarreal	janet.villarreal@texashosa.org
Texas Officer Coordinator:	Kelly Cowan	kelly.cowan@texashosa.org
Competitive Event Manager:	Linda Stanhope	linda.stanhope@texashosa.org
Competitive Event Supervisor	Wanda Herfarth	wanda.herfarth@texashosa.org

(INSERT A PICTURE OF PARKING LOT AND/OR ENTRANCE OF THE BUILDING)