



Area 7

Fall Leadership Conference

MEMO

The Texas HOSA Fall Leadership Conference is an event for prospective and current HOSA members (middle school, high school, and college), which serves as a motivational tool to showcase all the opportunities HOSA offers. This event is a one-day event.

Checklist to prepare for the Fall Leadership Conference:

- Set chapter deadlines for registration and payment
- Promote Event
- Determine student cost to attend with your chapter, including registration fees, meals, travel, etc.
- Send a letter to parents with event details
- Provide students with necessary conference information, including cost
- Discuss dress code requirements with attendees
- Collect student payment before registration deadline
- Print copy of chapter's registration and triple check for accuracy before deadline
- Submit registration and print invoice copy from the HOSA system
- Submit registration information to bookkeeper for payment
- Submit the new [W-9 to your bookkeeper](#)
- Submit payment to Texas HOSA
- Confirm students fill out [Medical Liability, Code of Conduct, Photo Release & Dress Code Policy](#) forms.
- Confirm advisors and/or chaperones fill out fill out [Code of Ethics and Photo Release](#) forms.
- Have Chapter Officers review agenda with attending members.
- Ensure you have [verification form](#) printed and sign before check-in site.



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GENERAL INFORMATION

Registration Information: The registration is for all students, advisors, guests, and chaperones. Please register all others as guests. Students do not have to be affiliated HOSA members to attend this event.

Chair Information: Jorge Cantu, Conference Chairman | j.cantu4@lajoyaisd.net

Fall Conference Date: Saturday October 26, 2024

Fall Conference Site: Academy of Health Science Profession & STEM | 801 N. College Dr. La Joya, TX

Fees: The registration fee for all students, advisors, guests, and chaperones is \$20. Make all registration fees checks payable to HOSA, TA and no PO's will be accepted. You are required to pay a registration fee for every student, advisor, and chaperone that you have registered online. No deletions or refunds will be made after the conference registration deadline. All fees will be mailed to the address below.

**Texas HOSA
P.O. Box 1710
Monahans, TX 79756**

To pay with a card, Apple Pay, or bank transfer, to request a QuickBooks invoice.

email delvin.thurman@texashosa.org. The QuickBooks invoice will include a 3.5% fee to help cover the processing charge.

For your safety and ours, make sure that you have enough advisors/chaperones for the number of attendees registered.

1 advisor/chaperone for every 10 students registered

Officer Corner:





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Date	Item	Notes
September 2	Registration Opens	Students do not have to be affiliated members to attend. Register them as guests. Attendee information needed to register: <ul style="list-style-type: none"> • Name • Email (required for all attendees)
October 14	Registration Deadline	Must be completed via the Online Registration System apps.hosa.org by 5pm (central time)
October 14	Dietary Restrictions	Please include any vegan options that you may need for your members
October 23	Fees Deadline Due	Plan ahead, to ensure your bookkeeper can meet this deadline. No refunds or exceptions will be made for those who are registered but do not attend the event. Notes: <ul style="list-style-type: none"> • Meal included in registration cost: Chick-Fil-A
October 26	Parking	Refer to map attachment for parking
October 26	Conference Check-in	Location: Academy of Health Science Professions & STEM Gymnasium <ul style="list-style-type: none"> • Check-in: 8:30am - 9:30 am • Please do not allow students to get off bus until check in is complete
October 26	Dress Code	HOSA Casual: School t-shirt or HOSA t- shirt with blue/black jeans



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Tentative Agenda

Times	Event	Notes:
8:30am - 9:30am	Conference Check in	Have students remain on the bus until advisor completes check in
9:30am - 10:30am	Opening Session	Students will enter the gymnasium
10:45am - 11:15am	Breakout Session 1	Breakout sessions will be in the main building adjacent to the gym. Refer to map for drop of sites & parking for busses
11:20 am - 11:50 am	Breakout Session 2	
11:50 am - 12:50pm	Lunch	Cafeteria & Outdoor seating will be available. A ticket is required to receive a lunch meal
1:00pm - 1:30pm	Breakout Session 3	Advisor Session will take place at the same time in the library
1:35 pm - 2:05pm	Breakout Session 4	
2:20 pm - 3:00 pm	Closing Session	Everyone reports back to the gym

We will attempt to ensure all students attend a session; however, members may not be able to get their first preference every time. Since HOSA is about leadership and education, the idea is to take the information presented today back to your home chapter and proceed to share the information in your HOSA meetings.

Sessions may include the following: HOSA AREA 7 Leadership Development presentations and activities, how to become a HOSA Officer, Social Media Etiquette, Meditation therapy, Community Service, Work/School/Life Balance, Importance of Communication, Health Career Options, Importance of Blood Donation, etc.

Advisors are asked to please be in contact with their members of their whereabouts.

Directions to the campus:

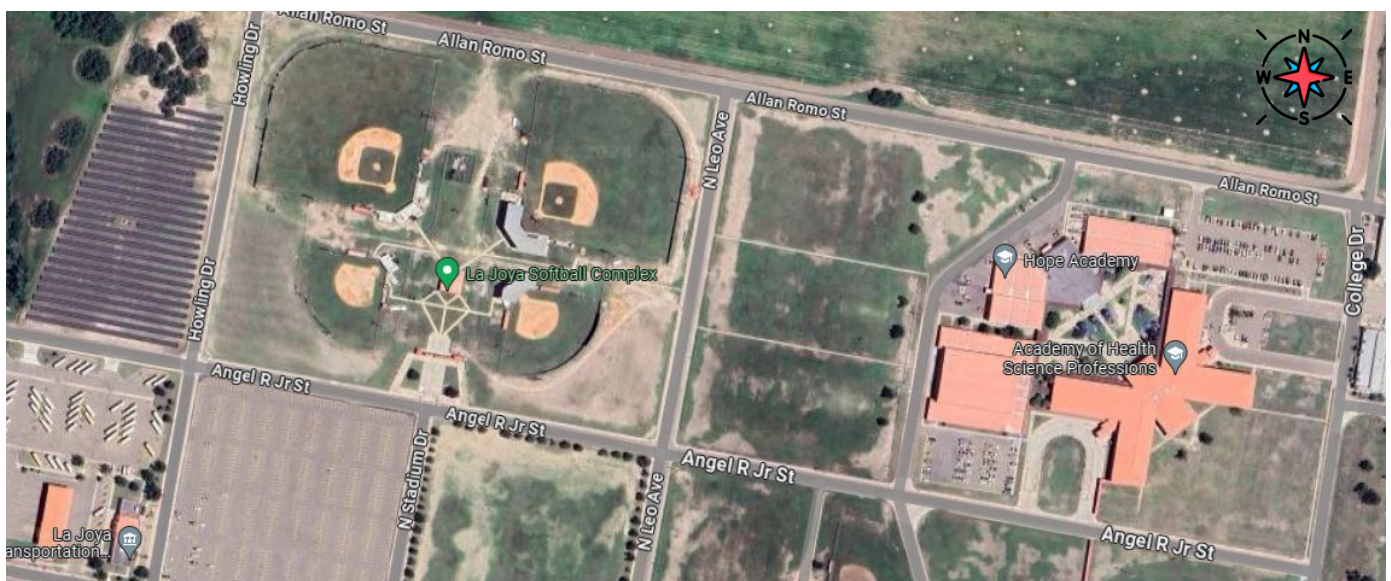
- Drive towards the City of La Joya
- **If you take the new Hwy 83 bypass:** Make sure you exit toward Jara China Road and make a left turn at the light if you are driving east on the frontage or turn right at the light if you are driving west on the frontage
- **If you are driving through the city:** turn into College Dr. (look for the McDonalds). Drive north on College Dr., you will see Jimmy Carter ECHS on your left & La Joya HS on your right. The campus is located in the back left side of the street.

Campus Map

- Buses can drop off & pick up groups at any of the two horseshoes.
- Gym will be the site of the opening and closing sessions (star)
- West drop off will have an entrance to the gym. East drop off will need to walk through the main building to get to the gym



Parking Information



Bus Parking can be done along Allan Romo St., Leo Ave. and the parking lot in front of the softball complex. District and/or personal vehicles will park in the north parking lot.