



Area 7

Fall Leadership Conference

MEMO

The Texas HOSA Fall Leadership Conference is an event for prospective and current HOSA members (middle school, high school, and college), which serves as a motivational tool to showcase all the opportunities HOSA offers. This event is a one-day event.

Checklist to prepare for the Fall Leadership Conference:

- Set chapter deadlines for registration and payment
- Promote Event
- Determine student cost to attend with your chapter, including registration fees, meals, travel, etc.
- Send a letter to parents with event details
- Provide students with necessary conference information, including cost
- Discuss dress code requirements with attendees
- Collect student payment before registration deadline
- Print copy of chapter's registration and triple check for accuracy before deadline
- Submit registration and print invoice copy from the HOSA system
- Submit registration information to bookkeeper for payment
- Submit the NEW [W-9 to your bookkeeper](#)**
- Submit payment to Texas HOSA
- Collect [Medical Liability](#) and [Code of Conduct](#) forms from students and/or guests
- Have Chapter Officers review agenda with attending members
- Ensure you have all participation forms in a manila envelope labeled with school name and chapter number to turn in at Conference Check-In



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GENERAL INFORMATION

Registration Information: The registration is for all students, advisors, guests, and chaperones. Please register all others as guests. Students do not have to be affiliated HOSA members to attend this event.

Chair Information: Jorge Cantu | j.cantu4@lajoyaisd.net | 956-323-2250

Fall Conference Date: October 14, 2023

Fall Conference Site: La Joya ISD Academy of Health Science Professions & STEM
801 N. College Dr. La Joya, TX 78560

Fees Information: The registration fee for all students, advisors, guests, and chaperones is \$20. All fees will be mailed to the address below. Make all registration fees checks payable to HOSA, TA. No PO's will be accepted. You are required to pay a registration fee for every student, advisor, and chaperone that you have registered online. No deletions or refunds will be made after the conference registration deadline.

**Texas HOSA
P.O. Box 1710
Monahans, TX 79756**

To pay with a card, Apple Pay, or bank transfer, to request a QuickBooks invoice,
email delvin.thurman@texashosa.org

Officer Corner:

Be sure to participate in the Area 7 Be the Match Fundraiser. There are three ways to donate! From buying a bracelet, (\$1 for a simple bracelet, \$2 for a complex) made by the school's own art club, to giving spare change in a donation box during the keynote speaker's presentation, to even taking a Polaroid photo at the photobooth for \$2, there's something for everyone!

Dream Past All Limits!





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Date	Item	Notes
September 1	Registration Opens	<p>Students do not have to be affiliated members to attend. Register them as guests. Attendee information needed to register:</p> <ul style="list-style-type: none"> • Name • Email (required for all attendees)
October 2	Registration Deadline	Must be completed via the Online Registration System apps.hosa.org by 5:00 PM (central time)
October 2	Dietary Restrictions	Please include any vegan options that you may need for your members
October 11	Fees Deadline Dues	Plan ahead, to ensure your bookkeeper can meet this deadline. <u>Submit the new W-9 to the bookkeeper.</u> No refunds or exceptions will be made for those who are registered but do not attend the event. Please make sure you send the check to new address (invoice has the new address)
October 14	Parking	Refer to map attachment for parking (see below)
October 14	Conference check-in	<ul style="list-style-type: none"> • Location: La Joya ISD Performing Arts Center • Check in: 8:30am-9:30am • Have all participation forms in a manila envelope labeled with school name and local chapter number. • Concession stand
October 14	Dress Code	HOSA Casual: School t-shirt or HOSA t-shirt



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*Tentative Agenda

Times	Event	Notes:
8:30am - 9:30am	Conference Check in	Have students remain on the bus until advisor completes check in
9:30am - 10:30am	Opening Session**	LJISD Performing Arts Center is separate from campus. Refer to the map.
10:50am - 11:20am	Breakout Session 1	Breakout sessions will be on the AHSP campus. Refer to map for drop of sites & parking for busses
11:25am - 11:55am	Break Out Session 2	
11:55am - 12:55pm	Lunch	2 Locations: Gym & Cafeteria Outdoor seating will also be available
1:00pm - 1:30pm	Breakout Session 3	Advisor Session will take place at the same time in the library
1:30pm - 2:00pm	Breakout Session 4	
2:20pm - 3:00pm	Closing Session	Everyone reports back to the Performing Arts Center

***We will attempt to ensure all students attend each session, however that may not be possible. Since HOSA is about Leadership and Education, the idea is to take the information presented today back to your home chapter and proceed to share the information in your HOSA meetings.**

****Clear Bag-Policy: The Performing Arts Center at La Joya ISD asks that all guests please enter with a clear bag if bringing in personal items. All students and advisors are asked to leave large items in their mode of transportation including backpacks and large bags/purses that are not clear view.**

Sessions may include, but not limited to, the following: HOSA AREA 7 Leadership Development presentations and activities, how to become a HOSA Officer, Social Media Etiquette, Meditation



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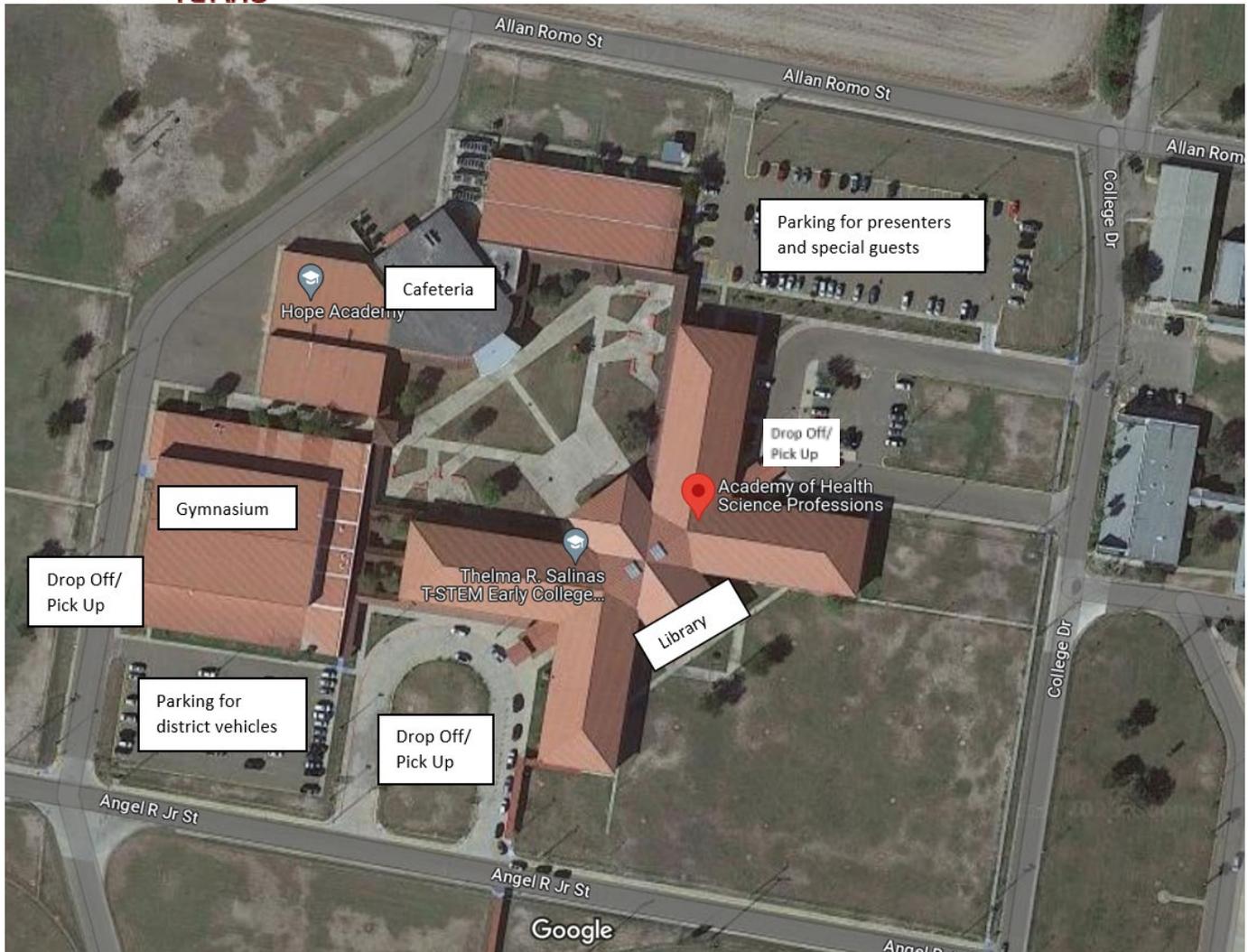
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therapy, Community Service, Work/School/Life Balance, Importance of Communication, Health Career Options, Importance of Blood Donation, etc.

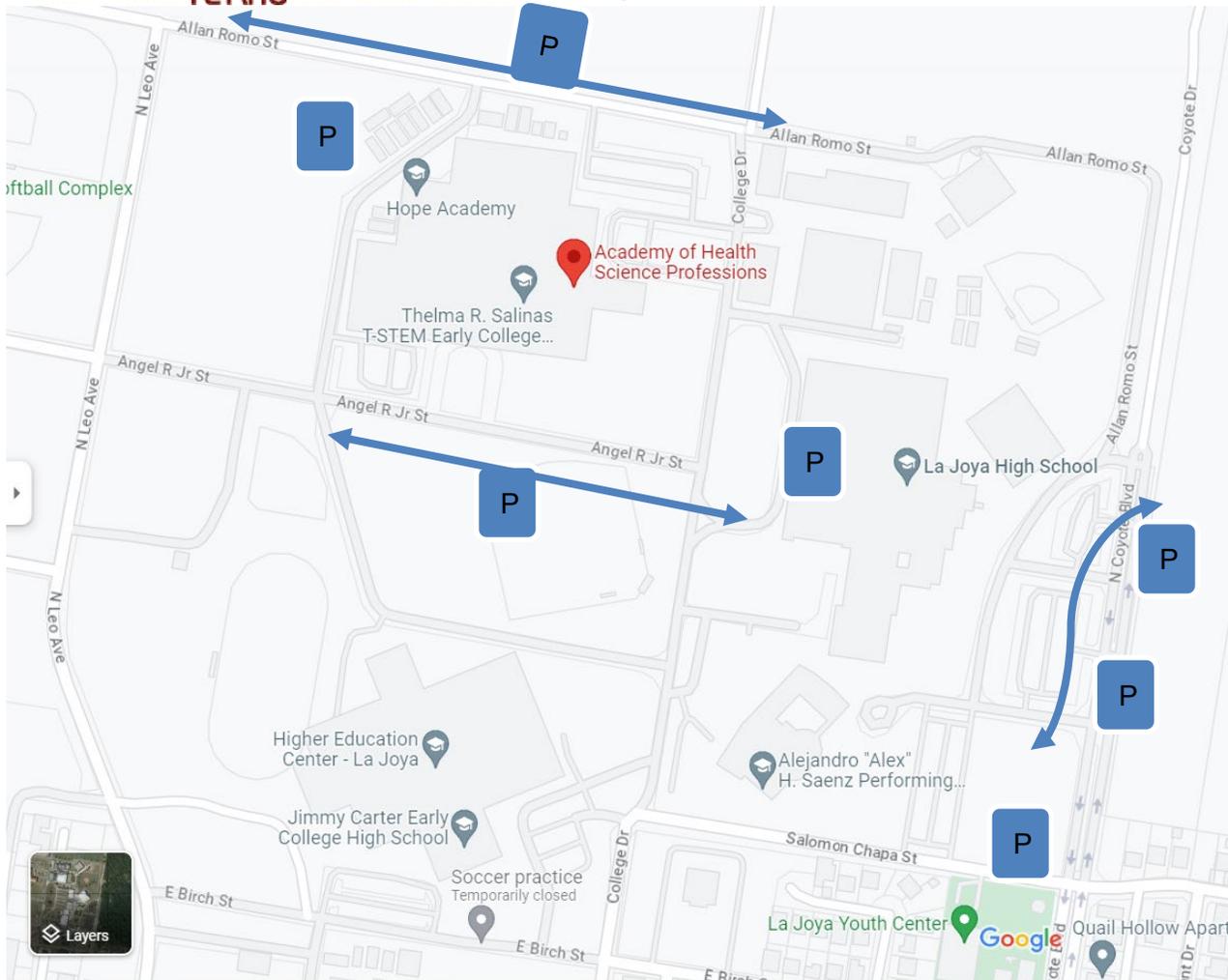
Directions to the campus:

- Drive towards the City of La Joya
- Turn right (if driving westbound) or left (if driving eastbound) on to College Dr (where a McDonald's is located)
- Drive straight on College Dr. You will pass through the first stop sign while passing Jimmy Carter ECHS on the left and La Joya HS on the right.
- The campus is the last building on the left-hand side.

Campus Map



Parking Information



For the opening & closing sessions: Buses will park in the parking lots in front of the Alejandro “Alex” H. Saenz Performing Arts Center, located at La Joya HS. Additional parking can be made along Coyote Blvd.

For the breakout sessions: Buses will transport students to the AHSP building and can park along the areas parked with the letter “P”. Please look for parking signs on the day of the conference. La Joya ISD officers and security will assist with directing traffic flow.

For districts traveling in district-issued vehicles: Parking will be available in the staff parking lot located next to the gymnasium.