Presenting
Behind the HOSA Curtain
Get your tickets here!
Basic HOSA Facts
Basic HOSA Facts

• Why join HOSA?
• Map of Texas
Organizing your Chapter
Organizing your Chapter

- Get approved
- Develop interest
- Have a start-up plan
FIRST – GET APPROVAL

Make sure you follow the rules of your institution.

Get the support of your administrators.
SECOND – DEVELOP INTEREST

Tell your students about the purpose of HOSA and refer them to the International HOSA and Texas HOSA websites for more information.

Give them an assignment to surf both HOSA websites and then suggest ideas for their HOSA Chapter.

Begin explaining the importance of a being a member of an organization such as HOSA. Most students today are very computer literate and will find this an easy assignment.
THIRD – HAVE A START-UP PLAN

One option would be to have interested students choose a planning committee to put together the pieces such as:

- Constitution and bylaws
- Plan for electing officers
- Program of work
Affiliation
Affiliation

1. How to affiliate
2. What are the steps
3. Where do you go
4. Fill out information
5. Print your invoice
You can access HOSA Apps login two ways:
One way is going to HOSA.org then click “login” it will take you directly to HOSA Apps.
Another way to log in is click “MyHOSA” then you will follow the steps you see below.
Every step of the affiliation process is important.
Double check the billing address and shipping address, in case they are not the same.
Add new members by clicking on the “+” sign.

(Do not capitalize all letters in the members names)
To print your affiliation invoice.
# Invoice

**HOSA - Future Health Professionals**

548 Silicon Drive, Suite 101
Southlake, TX 76092
(800)321-4972 Fax:(972)874-0062
Email: info@hosa.org

<table>
<thead>
<tr>
<th>Bill To</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/11/2020</td>
<td>Credit Card Transaction Fee</td>
<td>$2.70</td>
</tr>
<tr>
<td>12/11/2020</td>
<td>APPROVED VISA Transaction #</td>
<td>$852.70</td>
</tr>
</tbody>
</table>

**Previous Balance:** $850.00  
**Amount Due:** $0.00

---

Please disregard this invoice if payment has already been made. If you have mailed a payment to National HOSA, recently that is not shown on this invoice, it should be processed within one to two weeks. Thank you for Affiliating with HOSA-Future Health Professionals.
Affiliation fees can be paid with a credit card.
To register for a conference, select the correct “Card”
To print Conference registration invoice

**Registration Summary**

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Options/Activities</th>
<th>Events</th>
<th>Amount Due</th>
<th>Amount Paid</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0</td>
<td>1</td>
<td>$60.00</td>
<td>$0.00</td>
<td>($50.00)</td>
</tr>
</tbody>
</table>

**Registrations**

<table>
<thead>
<tr>
<th>ID</th>
<th>Name</th>
<th>Type</th>
<th>Registration Details and Fees</th>
<th>Total Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1311189</td>
<td>Covey, Chesney</td>
<td>SS</td>
<td>Secondary Registration Healthcare Issues Exam</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

**Payments**

- Generate Invoice for Recent Registrations
- Invoice #99473603
- Registration Summary
Vendors and Numbers
Vendors and numbers

1. HOSA charter#
2. Texas chapter #
3. What is the difference?
4. Hint on invoice
5. Educate your bookkeeper
Bill To
-60130-El Paso CCTE 4171
Ana Angerstein-Thompson
1170 Walnut
El Paso, TX, 79930, US
915-236-7900 alangers@episd.org

Please detach top portion and return

2020-2021 Affiliation
Invoice will indicate where to send funds.
Make sure your bookkeeper has two different vendors set up in their system.
Communication

1. Signature line
2. Students' valid emails
At a glance, when I log in to the affiliation system this is what I see.

<table>
<thead>
<tr>
<th>School Name</th>
<th>Contact Name</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atkins High School 1086</td>
<td>Chey Hernandez</td>
<td>512-641-9982</td>
<td></td>
<td><a href="mailto:chevelvia.hernandez@austinisd.org">chevelvia.hernandez@austinisd.org</a></td>
</tr>
<tr>
<td>Atkins High School 1956</td>
<td>Jennifer Pittaway</td>
<td>512-641-9868</td>
<td></td>
<td><a href="mailto:jennifer.pittaway@austinisd.org">jennifer.pittaway@austinisd.org</a></td>
</tr>
<tr>
<td>Aldine Ninth</td>
<td>Tamika Wise</td>
<td>281-878-6824</td>
<td></td>
<td><a href="mailto:thwise@aldinesisd.org">thwise@aldinesisd.org</a></td>
</tr>
<tr>
<td>Aldine Senior High School 6032</td>
<td>Mrs. Felisha Johnson</td>
<td>281-648-5231</td>
<td></td>
<td><a href="mailto:FRJohnson@aldinesisd.org">FRJohnson@aldinesisd.org</a></td>
</tr>
<tr>
<td>Aldine Senior High School 6991</td>
<td>Emily Bartley</td>
<td>281-678-0641</td>
<td></td>
<td><a href="mailto:ejbartley@aldinesisd.org">ejbartley@aldinesisd.org</a></td>
</tr>
<tr>
<td>Aledo High School 5043</td>
<td>Alyssa Clader</td>
<td>817-441-8327</td>
<td></td>
<td><a href="mailto:aclader@aledosd.org">aclader@aledosd.org</a></td>
</tr>
</tbody>
</table>
Make sure that student’s school emails are a **valid email address**.

<table>
<thead>
<tr>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:aubrea1@bullardisd.net">aubrea1@bullardisd.net</a></td>
</tr>
<tr>
<td><a href="mailto:cradelfio@gmail.com">cradelfio@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:jillia1@bullardisd.net">jillia1@bullardisd.net</a></td>
</tr>
<tr>
<td><a href="mailto:panodi@hotmail.com">panodi@hotmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:olivia1@bullardisd.net">olivia1@bullardisd.net</a></td>
</tr>
<tr>
<td><a href="mailto:golfgirltexas@gmail.com">golfgirltexas@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:balleb7@bullardisd.net">balleb7@bullardisd.net</a></td>
</tr>
<tr>
<td><a href="mailto:emilyb1@bullardisd.net">emilyb1@bullardisd.net</a></td>
</tr>
<tr>
<td><a href="mailto:sierran080204@gmail.com">sierran080204@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:ja2178@yahoo.com">ja2178@yahoo.com</a></td>
</tr>
<tr>
<td><a href="mailto:fiona.andress06@gmail.com">fiona.andress06@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:andruyl000@bheagle.net">andruyl000@bheagle.net</a></td>
</tr>
<tr>
<td><a href="mailto:kakieran123@gmail.com">kakieran123@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:arbacarisse@gmail.com">arbacarisse@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:breebaggett@icloud.com">breebaggett@icloud.com</a></td>
</tr>
<tr>
<td><a href="mailto:rileybailey2468@gmail.com">rileybailey2468@gmail.com</a></td>
</tr>
<tr>
<td><a href="mailto:greenkb278@gmail.com">greenkb278@gmail.com</a></td>
</tr>
</tbody>
</table>
The importance of a signature line in your email.

Don't tell, Janet, but Florida has the best advisors in the world!
And I make it a point to learn from the best – HOSA HQ, Bergen, you, Janet V., etc., etc. 😊
Make it an awesome day!
Lloyd

I was just checking that our student Brooke Stuckey is registered for international competition. Thank you for all your assistance this year as I am learning these processes.

Jennifer Hasson, BSRC, RRT
Health Science Teacher
HOSA Advisor
Tomball Memorial High School
(281) 357-3230 ext 1080
jenniferhasson@tomballisd.net

Thank you,
Angela Yong, MA, BS, LVT
National Board Certified Teacher
Health Science Technology Instructor/HOSA Advisor
Texas HOSA Area 2 Board Member/Secretary
Clear Brook High School
281-284-2100
"On a Quest for the Best"
Clear Brook Website
Competitive Events
Part One
The Guidelines

➢ www.hosa.org
➢ Click on “Competition” and then “Guidelines”
➢ Find the event name and click on it
The Guidelines Template

➢ All event guidelines use the same template
➢ Knowing how to read the template will help you find details about the event.
➢ Read the guidelines!
The Guidelines
“Take ‘em Apart”

Event Name

Public Health

New for 2020-2021

Competitor orientation deleted from ILC.
No reference page or verification form required. Quality of research and verification of the live community presentation have been added to points on the rating sheet instead.
Presentation time has been decreased to nine (9) minutes.
There are no required digital Talo uploads for ILC.

Event Changes from Previous Year
The Guidelines
“Take ‘em Apart”

➢ Tells you what competitors can wear at this event
➢ Link takes you to Dress Code Poster

Dress Code
Competitors must be in official HOSA uniform or proper business attire during the event orientation, and bonus points will be awarded for proper dress at the event orientation. During the actual event, competitors may wear official HOSA uniform, proper business attire, costumes or any attire appropriate to the presentation. There will not be a dress bonus for presentation dress since teams may wear whatever they wish to wear.
The Guidelines

“Take ‘em Apart”

➢ Eligible?

➢ Link to GRRs

➢ Link to photo ID info and form
The Guidelines
“Take ‘em Apart”

Official References

For more information on the 2020-2021 Topic, visit:

- [https://www.cdc.gov/socialdeterminants/index.htm](https://www.cdc.gov/socialdeterminants/index.htm)

For more information about Public Health, in general, teams are encouraged to visit:

- [U.S. Public Health Service](https://www.cdc.gov)
- [American Public Health Association](https://www.apha.org)

- Reference materials for the event
- Click on links to access purchase site
The Guidelines
“Take ‘em Apart”

Instructions for Presenting

ROUND ONE: Short Presentation, Convince the Judges!

10. Round One will give each team four (4) minutes to convince the judges of the power and effectiveness of the team’s community presentation. What can you do in 4 minutes to convince the judges that they want to see your full presentation? Plan your time carefully and “wow” the judges with your presentation.

11. Presentation aids can be used; however, additional set-up time will not be provided.

12. The timekeeper shall present a flash card advising the competitors when there is one (1) minute remaining. Teams will be stopped at four minutes.

13. The top middle school, secondary and postsecondary/collegiate teams from Round One will advance to Round Two, the full presentation. Number of advancing teams will be determined by criteria met in Round One and space available for Round Two.

ROUND TWO: Full Presentation

14. The full presentation (Round Two) to the judges should be the same presentation that was performed in the public/community. Basically, anything goes. The more creative, powerful and effective the presentation, the better. There is no limit to the presentation tools or techniques.

15. Prior to beginning the full presentation for judges, the team will state the date and audience to which the full presentation was given (i.e., The following presentation was completed at the Mayor’s office on May 1, 2021). This gives verification for judges that the team presented in the community.

16. Use of index card notes during the presentation are permitted. Electronic notecards (on
The Guidelines
“Take ‘em Apart”

➢ Items that will be supplied (or not) by HOSA
➢ How event is scored

Supplies
22. For both rounds, teams will NOT have access to electricity. Battery powered equipment (such as a laptop) are permitted. Internet connection is NOT provided.

23. For both rounds, HOSA will provide a table. All other equipment and presentation needs must be provided by the team.

Final Scoring
24. Scores from Round One will be used to determine advancement to Round Two but will NOT be included in the final score.

25. In the event of a tie, a tie breaker will be determined by the areas on the rating sheet section(s) with the highest point value in descending order.
The Guidelines
“Take ‘em Apart”

➢ Tells what competitors bring to event
➢ Area/State may differ from ILC

Competition \ Must Provide:
- #2 lead pencils with eraser to complete evaluations
- Photo ID
- Watch with second hand (optional)
- Index cards or electronic notecards (optional)
- Presenters must bring their own equipment, and any special supplies needed to deliver the presentation
### The Guidelines
**“Take ‘em Apart”**

**PUBLIC HEALTH – Judge’s Rating Sheet**
**Round 1**

<table>
<thead>
<tr>
<th>Section #</th>
<th>Team #</th>
<th>Level: MS SS PS/Collegiate</th>
<th>Judge’s Signature</th>
</tr>
</thead>
</table>

#### A. Presentation Content

<table>
<thead>
<tr>
<th>Content</th>
<th>Excellent 10 points</th>
<th>Good 8 points</th>
<th>Average 6 points</th>
<th>Fair 4 points</th>
<th>Poor 0 points</th>
<th>Judge Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Community Presentation Confirmed</td>
<td>Community presentation date and audience stated for judges prior to presentation.</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Community presentation not confirmed.</td>
<td></td>
</tr>
<tr>
<td>2. Understanding of issue/topic</td>
<td>The Public Health issue/topic is clearly defined and streamlined into the presentation. The team shared the complexity of the public health issue.</td>
<td>The public health issue/topic is stated and appropriate for the presentation. Understanding of the issue or topic is average and not fully integrated into the presentation.</td>
<td>The public health issue/topic is not clearly communicated throughout the presentation.</td>
<td>No evidence of understanding of the public health issue or topic.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Importance of information presented</td>
<td>The interpretation of the topic/issue was presented in a highly-relevant manner.</td>
<td>The interpretation of this year’s topic/issue was well-received by the audience.</td>
<td>The information presented was done in a way that</td>
<td>Information was not presented in a way that</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

Rating Sheet Rubric
Memo will look similar to this and contains important information along with links to even more information. Read it carefully!

Part Two
The Conferences

AREA 1
SPRING LEADERSHIP CONFERENCE INFORMATION
February 11, 2022-February 12, 2022

Conference Site: James Madison High School
5005 Stahl Road
San Antonio, TX 78247

General Sessions Site:
Opening: February 11, 2022 @
Business: February 11, 2022 @
Closing: February 12, 2022 @

Conference Fees:
Conference Registration Fees will be collected at On Site Check-in.
No PO's or cash will be accepted.
Checks payable to HOSA, TA.

Advisors & Chaperones: $30.00
Students: $10.00
Part Two
The Conferences

Have these forms completed and in a properly labeled envelope
Part Two
The Conferences

Complete this form and put in the envelope with the other forms

I certify that each of the students present at this HOSA conference from my chapter has a completed Code of Conduct form and Medical Liability form.

Printed Advisor Name

School

Advisor Signature

Chapter Number(s)
Part Two
The Conferences

Have these forms completed BEFORE you go through onsite check-in.
Part Two
The Conferences

This form is turned in with your check at onsite check-in. Be sure to cut out the form.
Part Two
The Conferences

➢ All advisors must sign up to work at least one event.
➢ It takes all of us to make each conference successful!
Part Two
The Conferences

Consider hosting an area conference!
➢ Much of the planning is done by Texas HOSA
➢ CE Coordinator works with you to plan and implement.
➢ See Anne Regier if you want more information.
Part Two
The Conferences

Have a great 2021-2022 School Year!