

# Interviewing Skills

## Competitor Orientation



IT IS THE RESPONSIBILITY OF THE COMPETITOR TO KNOW AND FOLLOW THE EVENT GUIDELINES AND [TEXAS HOSA GENERAL RULES AND REGULATIONS](#).

FOR COMPLETE GUIDELINES, REFER TO [WWW.HOSA.ORG](http://WWW.HOSA.ORG)

**ELIGIBILITY** – To participate in this event, the competitor must meet all the following requirements:

- The competitor **MUST** be classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA). Students classified under Section 504 are **NOT** eligible to compete in this event.
- Submit a completed [IEP VERIFICATION AND ACCOMODATION FORM](#) on Wufoo by the area spring leadership conference registration deadline.
- Completion of the above form requires an upload of the [Student Eligibility Form](#).
  - To learn the definition of an accommodation, please read [Appendix H](#) found at [www.hosa.org](http://www.hosa.org).
  - **Failure to upload the form by the area/state conference registration deadline will result in a deduction of 35 points. This deduction will be made in Tabulations.**
- **UPLOAD LINK DIFFERENT FROM ILC EVENT GUIDELINES**
  - The upload link for the Texas HOSA Area Spring Leadership Conferences and the State Leadership Conference are different from the link found in the ILC guidelines. Use the Wufoo link found in the Texas HOSA Competitor Orientation Sheet for Texas and the link found in the guidelines for ILC.

### FOR THE TEXAS HOSA AREA SPRING LEADERSHIP CONFERENCE, THE COMPETITOR MUST PROVIDE

- Digital Profile containing the Personal Statement and Resume in the “files” section in Tallo by the Texas HOSA Area Spring Leadership Conference registration deadline.
- Shareable URL of the Competitor’s completed Tallo digital profile (**inserted as a link-see instructions below**) uploaded to the Texas HOSA Interviewing Skills opportunity in Tallo by the Texas HOSA Area Spring Leadership Conference registration deadline.
- A completed [IEP VERIFICATION AND ACCOMODATION FORM](#) by the area spring conference registration deadline.
- [Photo ID](#)

### COMPETITOR RESPONSIBILITIES

- Competitors will report to the event room no more than 15 minutes before their appointment time.
- Competitors should provide any items listed in the “Competitors Must Provide” box found above.
  - Be sure the upload link is set to **PUBLIC** permissions so judges can access for viewing.
  - **INSTRUCTIONS FOR SHARING TALLO DIGITAL PROFILE**
    - Log into your Tallo account
    - Click Profile from the top tool bar
    - On the left side of your profile, click share, then Share via URL
    - Create a custom link and copy the link to add to this application

- These uploaded materials will be **PRE-JUDGED** before the area conference. Competitors who do not upload the materials by the above deadline will still be allowed to compete in the interview portion of the event but will not receive the points for the pre-judged portion.
  - **NO EXCEPTIONS. IF THE MATERIALS ARE NOT IN TALLO BY THE DEADLINE, THEY WILL NOT BE JUDGED.**
  - Texas HOSA **STRONGLY** suggests not waiting until the last minute to upload online to avoid user-challenges with the system.
  - The [IEP VERIFICATION AND ACCOMODATION FORM](#) should be uploaded by the deadline using the given Wufoo link. **THIS FORM IS NOT UPLOADED TO TALLO.**
    - **Failure to upload the form by the area/state conference registration deadline will result in a deduction of 35 points. This deduction will be made in Tabulations.**

#### **NOTE TO COMPETITORS WHO QUALIFY FOR THE TEXAS HOSA STATE LEADERSHIP CONFERENCE:**

- You are required to **re-upload** materials to the Texas HOSA **State** Leadership Conference Interviewing Skills opportunity in Tallo for the state conference.

#### **APPOINTMENT TIMES**

- **There will be no holding room for this event.** An appointment time will be assigned to each competitor and will be posted in hard copy outside of Competitive Event Headquarters.

#### **EVENT PROCESS – REFER TO THE INTERVIEWING SKILLS ILC EVENT GUIDELINES AT [WWW.HOSA.ORG](http://WWW.HOSA.ORG)**

- **DIFFERENCE IN EVENT PROCESS IN TEXAS FROM THE ILC EVENT GUIDELINES**
  - Deadline date to upload IEP Verification and Accommodation Form for the area/state competition is the Texas HOSA Area/State Conference Registration deadline and not May 15 (ILC deadline). For Texas conferences, use the Texas HOSA Wufoo link.

#### **TEXAS HOSA ELECTRONIC DEVICES POLICY**

- While competitors can have their cell phones, smart watches, etc. with them, they must be in the off position and stored with their personal items. The competitor may not touch the devices at any time during the event. There will be consequences for doing so. Be sure to turn off your devices and put them away before entering the room.

Click [HERE](#) for the Texas HOSA General Rules & Regulations (TxGRRs)