

# Interviewing Skills

## Competitor Orientation



IT IS THE RESPONSIBILITY OF THE COMPETITOR TO KNOW AND FOLLOW THE EVENT GUIDELINES AND [TEXAS HOSA GENERAL RULES AND REGULATIONS](#).

FOR COMPLETE GUIDELINES, REFER TO [WWW.HOSA.ORG](http://WWW.HOSA.ORG)

**ELIGIBILITY** – To participate in this event, the competitor must meet all the following requirements:

- The competitor **MUST** be classified under the provision of the 2004 reauthorized Individuals with Disabilities Education Act (IDEA). Students classified under Section 504 are **NOT** eligible to compete in this event.
- Submit a completed [IEP VERIFICATION AND ACCOMODATION FORM](#) by the area spring leadership conference registration deadline. [This form](#) also allows the competitor to request accommodation. To learn the definition of an accommodation, please read [Appendix H](#) found at [www.hosa.org](http://www.hosa.org).
  - **Failure to upload the form by the area spring leadership conference registration deadline will result in the following penalty -The competitor will be allowed to compete but cannot advance to the next level.**

**FOR THE TEXAS HOSA AREA SPRING LEADERSHIP CONFERENCE, THE COMPETITOR MUST PROVIDE**

- **Personal Statement and Resume** submitted to the **HOSA Digital Upload System** (Check with your advisor to determine regional/area spring leadership deadline)
- Detailed instructions for uploading materials can be found at: <https://hosa.org/competitive-event-digital-uploads/>
- [Eligibility form](#) (submitted before the TEXAS area spring leadership conference)
- Photo ID

### COMPETITOR RESPONSIBILITIES

- Competitors will report to the event room no more than 15 minutes before their appointment time.
- Competitors should provide any items listed in the “Competitors Must Provide” box found above.
  - **Be sure the upload link is set to PUBLIC permissions so judges can access for viewing.**
  - Detailed instructions for uploading materials can be found at: <https://hosa.org/competitive-event-digital-uploads/>
  - The uploaded materials will be **PRE-JUDGED** before the area conference. **Competitors who do not upload the materials by the above deadline will not be given an appointment to compete in the interview portion of the event.**
    - **THERE WILL BE NO EXCEPTIONS.**
    - Texas HOSA **STRONGLY** suggests not waiting until the last minute to upload online to avoid user-challenges with the system.
    - The [IEP VERIFICATION AND ACCOMODATION FORM](#) should be uploaded by the area spring leadership conference deadline.

#### **NOTE TO COMPETITORS WHO QUALIFY FOR THE TEXAS HOSA STATE LEADERSHIP CONFERENCE:**

- You are required to **re-upload** materials to the **HOSA Digital Upload System** before the TEXAS State Spring Leadership Conference.

#### **APPOINTMENT TIMES**

- **There will be no holding room for this event.** An appointment time will be assigned to each competitor and will be posted in hard copy outside of Competitive Event Headquarters.

#### **EVENT PROCESS – REFER TO THE INTERVIEWING SKILLS ILC EVENT GUIDELINES AT [WWW.HOSA.ORG](http://WWW.HOSA.ORG)**

- **There will be no holding room for this event.** An appointment time has been assigned to each competitor. The appointment time will be posted **in hard copy outside Competitive Event Headquarters.**
- Competitors should arrive at the event room no earlier than 15 minutes before their appointment time.
- **DIFFERENCE IN EVENT PROCESS IN TEXAS FROM THE ILC EVENT GUIDELINES**
  - **Deadline date to upload [IEP Verification and Accommodation Form](#) for the area/state competition is the Texas HOSA Area/State Conference Registration deadline and not May 15**

#### **TEXAS HOSA ELECTRONIC DEVICES POLICY**

- While competitors can have their cell phones, smart watches, etc. with them, they must be in the off position and stored with their personal items. The competitor may not touch the devices at any time during the event. There will be consequences for doing so. Be sure to turn off your devices and put them away before entering the room.