



Texas HOSA Leadership Development Institute August 4-7, 2019

TO: HOSA, TA State Officers, Area Officers, Advisors, Area, State and Fall Conference Chairs, and Board Members

FROM: Janet Villarreal, Executive Director
Kelly Cowan, Texas Officer Coordinator

DATE: March 6, 2019

SUBJECT: Texas HOSA Leadership Development Institute

The Texas Leadership Development Institute (LDI). The LDI meeting will be held On August 4-7, 2019 at:

Hyatt Hill Country
9800 Hyatt Resort Dr
San Antonio, TX 78251
(210) 647-1234

The purpose of this meeting is to enable the new student officers to plan their ensuing year. Officers will participate in leadership training, conference planning, and formulate a program of work. There will also be training for area, state and fall leadership conference chairs, where they will receive training regarding the planning and organizing of their conferences.

The following are expected to attend:

Dates:

- | | |
|--------------------------------------------|--------------------------------------------------------|
| • All area and state officers | August 4-7, 2019 (optional departure 8/6 after 8:00pm) |
| • Officer advisors | August 4-7, 2019 (optional departure 8/6 after 8:00pm) |
| • Fall, spring and state conference chairs | August 4-6, 2019 |
| • HOSA, TA Budget Committee | August 4-7, 2019 |
| • HOSA, TA Board of Directors | August 5-7, 2019 |

Arrival and Departure Times:

- **Area/State Officers and their Advisors:** Arrive Sunday, August 4 by 12:00pm (lunch provided); Depart Tuesday, August 6 after closing dinner (approximately 8:00 pm) **OR** Wednesday, August 7, by 11:00 am.
- **Conference Chairs:**
 - **Fall, Spring and State:** Arrive Sunday, August 4 by 12:00pm (lunch provided); Depart Tuesday, August 6 by 11:00am.
- **HOSA, TA Budget Committee:** Arrive Sunday, August 4 by 12:00pm (lunch provided); Depart Wednesday, August 7 by 11:00am.
- **Board Members:** Arrive Monday, August 5 by 12:00pm (lunch provided); Depart Wednesday, August 7 by 11:00 am.

Registration:

Registration opens April 15, 2019 through www.texashosa.org. The deadline for registration is May 31, 2019. **PLEASE DO NOT CALL THE HOTEL TO MAKE RESERVATIONS. Texas HOSA will make all reservations for attendees.**

Conference Fees

Conference fees are all inclusive. The conference fees include registration, LDI t-shirt, conference materials, lodging and meals.

3 nights + meals \$550.00/person

2 nights + meals \$450.00/person

If your school/district **is not** able to provide funding for the conference, financial assistance is available from Texas HOSA. A letter must be submitted to kelly.cowan@texashosa.org detailing the assistance requested (travel, lodging, meals) and for whom (names of participants and school). Letters must be received by the registration deadline.

Texas HOSA will not provide single room accommodations under financial assistance. Advisors/Conference Chairs will be expected to share a double occupancy room. All officers will be roomed in quad/double accommodations as appropriate. Single room accommodations will be the responsibility of the school/district or individual participant.

Any schools/districts that will be providing funding must submit payment by **July 1, 2019** to the address below.

**Make all checks payable to HOSA, TA.
No PO's will be accepted. Send registration fees to:
Smith and Rives, PC
P.O. Box 640
Monahans, TX 79756**

Please DO NOT make your checks payable to the Hyatt Hill Country.

Self-parking at the hotel is complementary.

Valet parking is approximately \$20.00 per day and will not be reimbursed by HOSA,T.A.

To be turned in on site:

- HOSA Code of Conduct Form **(Officers only)**
- Medical Liability Form **(all participants)**
- Water Activity Waiver Form **(Officers only)**
- Advisor Code of Conduct **(Advisors/Conference Chairs/BODs)**
- Officers: At least one laptop per area
- Conference chairs and Board Members: laptop

What to bring /wear:

- Appropriate casual attire to include shorts of appropriate length, khakis, jeans
- HOSA t-shirts
- Sturdy tennis shoes/socks
- Cameras
- Avoid flip flops and sandals
- Officers HOSA uniform for pictures
- Advisors, conference chairs and board of directors – business attire and causal wear