

# Organizational Leadership

## State Chartered Association Event for Voting Delegates

Leadership Event .....

<b>Eligible Divisions:</b> Secondary & Postsecondary / Collegiate	This event is designed for state chartered associations to use as a possible option for selecting voting delegates for ILC.	<b>Digital Upload:</b> NO
<b>Solo Event:</b> 1 competitor		



**New for 2024 - 2025**

Clarification of VD and HCIE overlap at ILC has been added. The test plan has been updated. Editorial updates have been made.

Texas HOSA

Test will be given in person at Kalahari at the State Leadership conference.

**Event Summary**

The purpose of the event is two-fold: 1) To assist State/Chartered Associations with selecting their Voting Delegates if a method does not already exist and 2) To encourage HOSA members to develop and apply their knowledge of the HOSA organization and Parliamentary Procedure to represent their State/Chartered Associations at the International Leadership Conference as an official Voting Delegate.

**Dress Code**

Proper business attire or official HOSA uniform. Bonus points will be awarded for [proper dress](#).

**Competitors Must Provide**

- Competitors must bring two #2 lead pencils (not mechanical) with erasers for the test.

**General Rules**

1. Competitors must be familiar with and adhere to the [General Rules and Regulations](#).

**Voting Delegate Selection Process**

2. At the State/Chartered Association level, the selection of a Voting Delegate is at the State Advisor's discretion or as outlined by the State/Chartered Association's Bylaws and/or Policies and Procedures. HOSA members interested in serving as Voting Delegates for their State/Chartered Association should check with their State Advisor to determine the process used in their State/Chartered Association.

**Optional HOSA Voting Delegate Test**

3. If a selection process is not clearly outlined in the State/Chartered Association's Bylaws and/or Policies and Procedures, the State/Chartered Association may use the HOSA Voting Delegate test as a selection method.
4. If used, the HOSA Voting Delegate test shall consist of a 25-item multiple-choice test and one essay question. The written test will measure knowledge and understanding of the information required to be a voting delegate. Competitors will have 30 minutes to complete the test. The essay will only be used if a tiebreaker is needed.
5. The references below are used in the development of the test questions
  - a. [HOSA Handbook](#), Sections A, B, and C
  - b. [HOSA Website](#)
  - c. [Robert's Rules of Order Newly Revised in Brief 3<sup>rd</sup> Edition](#).

## 6. Test Plan

The test plan for the Organizational Leadership Test is:

- Voting Delegate Role and Responsibilities - 24%
- Parliamentary Procedure - 24%
- HOSA Inc. - 16%
- Organizational Structure of HOSA - 12%
- History of HOSA - 12%
- Positions and Responsibilities of the Executive Council - 8%
- Membership - 4%

7. [Test Instructions](#): The written test will consist of 25 multiple-choice items in a maximum of 30 minutes.

## 8. Sample Test Questions

1. HOSA has how many regions?
  - A. Two
  - B. Three
  - C. Four
  - D. Five
  
2. A member who is *not* in favor of a motion votes by saying:
  - A. nay.
  - B. no.
  - C. negative.
  - D. nothing.
  
3. Who votes for the office of President-Elect?
  - A. Alumni
  - B. Secondary and Postsecondary/Collegiate Voting Delegates
  - C. Executive Council
  - D. Secondary Voting Delegates

## Number of Voting Delegates Selected for ILC

9. Each State/Chartered Association shall be allowed to select qualified HOSA members to serve as Voting Delegates at the ILC based on the division membership formula from [Article V Section 2 of the HOSA Bylaws](#) (below).

Membership	Voting Delegates
0-25	0
25-100	1
101-1,000	2
1,001-3,000	3
3,001-5,000	4
5,001-7,000	5
7,001-9,000	6
9,001-11,000	7
11,001-13,000	8
13,001-15,000	9
15,001-17,000	10
17,001 – 19,000	11
19,001 – 21,000	12
21,001 – 23,000	13
23,001 – 25,000	14
25,001 – 27,000	15
27,001 – 29,000	16

29,001 – 31,000	17
31,001 – 33,000	18
33,001 – 35,000	19
35,001 – 37,000	20
37,001 – 39,000	21
39,001 – 41,000	22
41,001 – 43,000	23
43,001 – 45,000	24

### Voting Delegate Responsibilities

10. Each State/Chartered Association will implement a process for notifying the Voting Delegates who have been selected for this important role.
11. **Voting Delegate ILC Requirements:** Before the ILC, Voting Delegates **must** review the following Materials:
  - A. **Voting Delegate Packet**  
**Requirement #1:** All Voting Delegates attending the ILC will read the Voting Delegate Packet. Voting Delegates will receive the Voting Delegate Packet from their State Advisor. State Advisors receive the Voting Delegate Packet 60 days before the ILC from HOSA Headquarters
  - B. **Executive Council Applicant Resumes and YouTube Videos**  
**Requirement #2:** All voting delegates attending the ILC must read the Executive Council Applicants' resumes should be watched, and the YouTube videos on HOSA's website at [www.hosa.org](http://www.hosa.org) should be watched before coming to the HOSA ILC.
12. At the International Leadership Conference, Voting Delegates **must** attend and participate in the following events to fulfill their duties as a Voting Delegate:
  - a. Voting Delegate Orientation (Wednesday of the ILC from 1:00 – 4:00 PM)\*
  - b. Meet the Candidates Breakfast (Thursday of the ILC from 9:00 AM – 12:00 PM)\*
  - c. State/Chartered Association Caucus – if desired (Thursday of the ILC from 5:30 – 7:00 PM)
  - d. Business Session (Friday of ILC from 8:30 – 11:30 AM)\*
  - e. Recognition Session (Friday of ILC at 7:30 PM)\*

\*Times may be subject to change – check the ILC schedule for exact times.
13. Competitors can register for both the Health Care Issues Exam (HCIE) and Organizational Leadership at ILC. HCIE exam is available at ILC Wednesday prior to Orientation or Thursday between Voting Delegate sessions.
14. At the International Leadership Conference, Voting Delegates who represent their State/Chartered Association will be recognized with a voting delegate ribbon, certificate, and pin.