



**STATE LEADERSHIP CONFERENCE MEMO**  
**ROUND ROCK, TEXAS**  
**APRIL 29 - MAY 1, 2025**

**Conference Site:**

Kalahari Convention Center  
3001 Kalahari Blvd  
Round Rock TX 78665

**General Sessions Site:**

Kalahari Resort and Convention Center- Kilimanjaro Ballroom 5 - 6

<b>Opening:</b>	April 29, 2025 @ 7:00 PM
<b>Business:</b>	April 30, 2025 @ 4:00 PM
<b>Recognition Session:</b>	April 30, 2025 @ 7:00 PM
<b>Closing:</b>	May 1, 2025 @ 1:00 PM Post Secondary
<b>Closing:</b>	May 1, 2025 @ 2:45 PM Secondary & Middle School

**Bus Parking Information** : See map at end of memo

**Registration Deadline:** April 7, 2025

**Registration Link:** <https://apps.hosa.org/>

## Conference Fees:

Students: \$90.00

Advisors & Chaperones: \$45.00

- **Midnight CST of the stated conference registration deadline is the final deadline.** Chapters will be responsible for registration fees for all members/chaperones/advisors in the conference management system after the final deadline.
- **No PO's will be accepted.**
- If paying by school check, **include your chapter number** on the check and mail to:



Texas HOSA  
201 W. Hillside Road Suite 26  
Laredo, Texas 78041



- **New W 9 Form** please share with your bookkeeper.

## Generating your Invoice:

The invoice **will not** be automatically emailed to the advisor. Advisors should log in and print their own invoice. On the bottom left of your page you will see 2 options “View” and “Reports” click on “Reports” then click on “Generate Invoice for Recent Registrations”. Please see the image below. **If more students are added to the initial conference registration, at a different time or date, the system will generate an updated invoice.**

The screenshot displays the following sections:

- Registration Summary:** A table with columns: Attendees (1), Options/Activities (0), Events (0), Amount Due (\$0.00), Amount Paid (\$0.00), and Balance (\$0.00).
- Registrations:** A table with columns: ID (1844035), Name (Villarreal, Janet), Type (SS), Registration Details and Fees (Secondary Registration), and Total Fee (\$0.00).
- Payments:** A table with columns: ID, Date, Description, and Amount. The table is currently empty.

At the bottom left, the 'Reports' menu is circled in red, and a red arrow points to the 'Generate Invoice for Recent Registrations' option.

## **Student to Advisor/Chaperone ratio:**

10:1 ratio, be sure your students are adequately chaperoned.

## **Onsite Check-In:**

Kalahari Resort and Convention Center- Kilimanjaro Lower-Level Lobby

Early Bird Check-In: April 28, 2025, from 07:00 PM – 08:30 PM

Regular Check-In: April 29, 2025, from 08:00 AM – 09:30 AM

Late Check-In: April 29, 2025, from 12:45 PM – 02:00 PM

**Only Advisors are allowed in the Kalahari Resort and Convention Center Lobby for Onsite Check-in.**

## **Medical Liability and Code of Conduct Forms:**

Please have all attendees complete the following forms prior to arriving at the conference. Paper copies will not be accepted.

Students: [Medical Liability, Photo Released & Code of Conduct Verification Form](#)

Advisor/Chaperone: [HOSA Advisor/Chaperone Code of Ethics](#)

## **Forms to Turn In at Onsite Check-In:**

Please have these forms printed out prior to check-in. Copies can be found on the Texas HOSA website under the State Conference button.

[\\*No Show/Substitution Form & Verification form](#)

## **Not Attending State Conference**

If you have an area winner that will not be attending the state conference, please email [texashosa@texashosa.org](mailto:texashosa@texashosa.org) on or before April 1, 2025. We will move the next winner up.

## **Advisor Orientation**

Convention Center Kalahari Salon Ballroom F-I from 11:00 AM – 12:30 PM.

## **Advisor Assignment**

Texas HOSA's Competitive Event Program could not be a success without the support from the Advisors. Please [click here](#) to sign up for your advisor's assignment.

## **Courtesy Corp**

All those registered to volunteer for Courtesy Corps will assist their advisor in running the competitive event the advisor is helping to manage. Each chapter may register 2 students for Courtesy Corp. Advisors who are helping to manage online testing will not be able to bring their students to assist. Only ASSIGNED Advisors/students (Courtesy Corp/Ambassadors) are allowed to event rooms during competition.

## **Voting Delegates**

Each school may register 1 voting delegate. Voting delegates must attend the business session. Members of HOSA, TA shall be represented through their duly selected delegates from their respective chapters. Each voting delegate shall be entitled to one vote; a voting delegate must be registered, present, and sit in the Designated area during the business session meeting to cast a vote.

## **Organizational Leadership**

Each chapter is allowed to register two students to take the Organization Leadership Exam. Top Finalists become voting delegates for 2025 ILC. With the purpose of representing the membership of Texas HOSA to conduct business on behalf of the organization, and to elect the Executive Council.

## Digital Upload Deadline and Instructions:

**April 7, 2025**

**is the deadline for all events requiring an upload.**

**Secondary, Postsecondary and Middle School** will follow the same directions for uploading projects.

State Conference Deadline. If you advance from the Area Conference you must again upload your project for the State Conference. (Please check the Texas HOSA guidelines for your event on the Texas HOSA Website.) Appointment times to be present in front of judges will be given to each individual/team that uploads.

The following competitive events require competitors to upload digital materials for Texas HOSA:

- **Post Secondary and IEC Endorsement Candidate Applications**
- **Exploring Medical Innovations- Middle School upload required**
- **Health Career Display- upload required for ALL levels- Middle/Secondary/Post Secondary**
- **Health Career Photography-upload required**
- **Health Education- upload required for ALL levels- Middle/Secondary/Post Secondary**
- **Interviewing Skills- upload required**
- **Job Seeking Skills-upload required**
- **Medical Innovation- upload required**
- **Mental Health Promotion- upload required**
- **MRC Partnership- upload required**
- **Public Health- upload required for ALL levels- Middle/Secondary/Post Secondary**
- **Public Service Announcement- upload required**
- **Research Poster -upload required**
  
- *Clinical Specialty, Community Awareness, Family Medicine and Research Persuasive Writing and Speaking* -No upload-must bring 2 stapled copies of required paperwork to State.
  
- *Extemporaneous Writing students- Devices without a USB port (such as cloud-based writing media or devices such as Chromebooks) will not be able to save the essay to a HOSA flash drive, therefore, cannot be used.*

## Round 2 Results:

Round 2 results will be posted **April 22, 2025**, on the Texas HOSA website (updates) and on the Texas State HOSA App. (Check the Texas HOSA website State Conference Memo at a later date for updates on downloading the app.)

## General Conference Schedule:

[Click here](#) to view the General Schedule, it can also be found on the Texas HOSA website under the State Leadership Conference button.

## Competitive Event Schedule:

[Click here](#) to view the Competitive Event Schedule, it can also be found on the Texas HOSA website under State Leadership Conference button

## HOSA Officer Leadership Academy

Click [here](#) for information concerning the leadership development training for newly elected officers and state officer candidates. **This academy is only open to the 2025-2026 Area Officer Elects and Post Secondary Officer Candidates.** There is no extra charge, but 2025-2026 Area Officer Elects and Post Secondary Officer Candidates must be registered for the training through the conference registration system. The registration link can be found under Options/Activities-Leadership Academy.

## Barbara James Service Award & National Service Project:

- Activities from June 1, 2024, through April 7, 2025.
- Activities must be entered and APPROVED by chapter advisors in the online HOSA Activity Tracking System by midnight on **April 7, 2025**.
- The number of approved hours in the system is what will be used to identify recognition levels at the State Leadership Conference.
- For Activity Tracking System Instructions, go to HATS Instructions at [www.hosa.org](http://www.hosa.org) under the Competition tab in "Competitive Event Useful Tools". All competitors seeking recognition must be registered for the conference.

## HOSA Happenings

All competitors to be able to upload project students must be registered for the conference. The submission for this event is the State Conference Registration Deadline **April 7, 2025**. Competitors must submit projects in the HOSA Digital Upload System.

## HOSA Service Project Event

The State Officer Team will be announcing the winners of our NMDP Challenge, Power Up NMDP! This unique challenge not only raises awareness but also supports our HOSA Service Project.

We can't wait to see how your chapter raises money for NMDP. Share your chapter's creative fundraising events using the hashtag #PowerUpNMDP. Together, we can help more patients find their life-saving match!

Additionally, you can support NMDP at the conference by purchasing socks at the NMDP booth located in the vendor section of the Kalahari Resort and Convention Center. **And, new this year, purchase your limited edition 2025 Texas HOSA State Leadership Conference pin for \$2.00. Bring these pins to "power up" your pin exchange at the International Leadership Conference!**

## Scholarships

All members must be registered for the "Theodora J. Scholarship" to be able to upload Application. All scholarship applications must be uploaded to HOSA Digital System by **March 1, 2025**. This includes the "Karen Batechelor's Outstanding State Officer" application for **current State Officers**. Winners will be announced on the Texas HOSA website.

## Outstanding Texas HOSA Advisor

Applications accepted until the conference registration deadline **April 7, 2025**. Click [HERE](#) for more information.

## Texas HOSA Blood Drive

Submissions for this award must be emailed: [texashosa@texashosa.org](mailto:texashosa@texashosa.org) on or before **April 7, 2025**.

## Post Secondary and IEC Endorsement Officer Candidate Testing and Interviews

**Testing:** Kalahari Resort and Convention Center  
Monday April 28, 2025 @ 7:00pm in the Acacia Room

**Interviews:** Kalahari Resort and Convention Center  
Tuesday April 29, 2025 @ 8:00am in the Acacia Room

**All Post-Secondary and IEC Endorsement officer applications & forms must be uploaded on or before the April 7, 2025 deadline.**

[https://texashosa.formstack.com/forms/texas\\_hosa\\_officer\\_application](https://texashosa.formstack.com/forms/texas_hosa_officer_application)

**All PS officer candidates and IEC endorsement candidates must be registered for the conference.**

### IEP Events

Verification and Accommodation: This [form](#) was completed and saved in the system before the Area Spring Conference. You do NOT need to resubmit for State.

### Online Testing Rules

- Students **not allowed** to use any outside materials like textbooks, notes, or other reference sources during the exam, requiring you to rely solely on your memory to answer the questions;
- No other electronics allowed: no cell phones, tablets, smartwatches, audio devices, or any other electronic devices are allowed in the room or test area except for the device used to take the test.
- Clear environment: the surface where your device is placed must be entirely clear of anything other than the test device. Books, papers, electronics, and any other objects are not allowed.
- Take the exam independently: no one else is permitted in the test room or surrounding area.
- No communication: no communicating with other individuals, whether verbal, non-verbal, or electronic.



- One screen only: only one screen is permitted during the test; using any other screens, monitors, or display devices is strictly prohibited.
- No other browsers or unauthorized software: Using any other browsers, software, browsers, applications, artificial intelligence, and technologies is not allowed.

## National Geographic Academic Testing

The following events will be offered at the State Leadership Conference. **There is a \$10.00 charge to take each test and each participant is limited to 2 tests.** All students registered for the state conference are eligible to participate. Winners will be recognized during the “**Recognition Session**” on Wednesday Evening from 7:00-8:30 PM.

Allied Health Statics	Anatomy & Physiology
Biochemistry	Biology
Career Development	Organic Chemistry
Human Heredity	Math for Health Professionals
Microbiology	General Chemistry
Physics College	AAFP Family Medicine Career Test
Leadership Test	Occupational Health and Safety Test
Environmental Health (New)	

Specific guidelines for each test can be found at the HOSA website ([www.hosa.org](http://www.hosa.org)) under the Competition Tab. Click on “Guidelines.”

The goal of the National Geographic Learning (NGL) Academic Testing Center – CERI sponsored event is to provide as many HOSA Members at both the Texas State Leadership Conference and the International Leadership Conference as possible with the opportunity to demonstrate their basic knowledge in preparation to become future health professionals. The series of events in the NGL Academic Testing Center (ATC) are written tests based on items from the identified text specific to each event. Competitors will recognize, identify, define, interpret, and apply knowledge in a 50-item multiple choice test with a tiebreaker question. The written test will measure knowledge and understanding at the recall, application, and analysis levels. Higher-order thinking skills will be incorporated.

## **Social**

Kalahari Resort and Convention Center – Event Barn

April 29, 2025

8:30 PM - 10:30 PM

The State Team invites you to attend the conference social where you can network with members from across Texas, compete in fun games for prizes, sing your heart out at karaoke with our own in-house DJ and create lifelong memories. We hope to see you there to make the most of your conference experience.

## **Keynote Speaker**

Get Ready to Be Inspired at the 2025 Texas HOSA State Leadership Conference!

We are thrilled to welcome Chris Schueler as our keynote speaker for the 2025 State Leadership Conference! A 21-time Emmy Award-winning filmmaker and global advocate, Chris has revolutionized public health storytelling, healthcare education, and the power of social media to drive change.

With a career dedicated to sparking action and creating a worldwide impact, Chris perfectly embodies our theme, “Your World Electrified!” making this an unforgettable opportunity to gain invaluable insights from a true industry leader.

Chris plans to challenge, inspire, and empower Texas HOSA by sharing thought-provoking perspectives on healthcare innovation, global change-making, and the power of your voice. Don't miss out on this electrifying experience, and Chris is excited to see you at the State Leadership Conference! Following his keynote speech don't miss out on his breakout session Wednesday, April 30, starting at 8:00am. in the Kilimanjaro Ballroom.

## **Hotel Information**

See Texas HOSA web site under state conference for hotel information.

## Important Reminders

For onsite assistance and directions, look for the **HOSA Student Ambassadors in the Lime Green shirts.**

Remind students to review the Texas HOSA Guidelines for their event prior to the conference. There will be no event orientation given at the conference. Texas HOSA Guidelines can be found at [Texas HOSA Competition | Texas HOSA](#)

★ **Remember- We're all here to have fun!!**

★ **Kalahari Resort is family-friendly**

Your actions & words should align with our shared values.

★ **Be considerate of others**

Guests, the Kalahari team & even those passing by.

★ **A zero-tolerance policy**

Including - but not limited to - violence, racism, theft, drug possession, alcohol abuse, possession of weapons of any kind.

★ **We're in it together**

Your safety & security is our #1 priority. We go above and beyond to ensure this common goal is met.

## Contact Information:

<b>Conference Chairs:</b>	Alexus Guerra	<a href="mailto:alexus.guerra@leanderisd.org">alexus.guerra@leanderisd.org</a>
	Stacy Germany	<a href="mailto:Stacy.germany@leanderisd.org">Stacy.germany@leanderisd.org</a>
<b>Executive Director:</b>	Janet Villarreal	<a href="mailto:janet.villarreal@texashosa.org">janet.villarreal@texashosa.org</a>
<b>Texas Officer Coordinator:</b>	Kelly Cowan	<a href="mailto:kelly.cowan@texashosa.org">kelly.cowan@texashosa.org</a>
<b>Competitive Event Manager:</b>	Linda Stanhope	<a href="mailto:linda.stanhope@texashosa.org">linda.stanhope@texashosa.org</a>
<b>Competitive Event Supervisor</b>	Wanda Herfarth	<a href="mailto:wanda.herfarth@texashosa.org">wanda.herfarth@texashosa.org</a>



# LOBBY LEVEL



# LOWER LEVEL

