



TO: Texas HOSA Advisors

FROM: Janet Villarreal Executive Director/State Advisor

DATE: April 21, 2016

SUBJECT: 2016 International HOSA Leadership Conference

International Leadership Conference will be held in Nashville Tennessee on June 22-25, 2016. Registration deadline for all Texas Delegates is

May 15th, 2016.

All International Conference Registration fees must be sent to Texas HOSA. Please make checks payable to Texas HOSA.

P. O. Box 65364
Lubbock Texas 79464

**Do not send your registration fees to National HOSA
Registration fees must be received by June 1, 2016**

NO PO's will be accepted.

All registration fees are due by June 8, 2016

REGISTRATION INSTRUCTIONS

Registration Fees for the 2016 HOSA International Leadership Conference:

Student Members \$90

Professional Members (Advisors) \$90

Nonmembers (Guests & Family) \$90

For step by step instructions for online registration refer to ILC Guide, page 32 in the ILC Guide.

http://nlc.hosa.org/sites/default/files/HOSA-ILC-40thAnniversary-Guide_FINAL.pdf#overlay-context=node/1

REMINDERS:

Ensure that all team members have the same team number. PLEASE use the place (1st, 2nd, 3rd, etc.) the team finished in state Competition.

REFUND POLICY

Conference registration is nonrefundable. Substitutions are allowable until the official conference registration closes at 10 p.m. on Tuesday, June 21, 2016.

REGISTRATION CHANGES

Any changes to names, spelling, events, etc. after May 15 MUST go through the Executive Director/State Advisor. Chapters should NOT e-mail National HOSA directly. Any additions or substitutions must be made by the Executive Director.

ILC TEXAS PACKET DISTRIBUTION

Wednesday, June 22 from 8:00am–1:00 pm Delta Ballroom A

Texas HOSA registration packets can be picked up between the hours indicated above. If you know that you will not be able to make packet pick at these times please email Janet.Villarreal@texashosa.org

T-SHIRTS

Show your Texas Pride by wearing your Area and State conference t-shirts.

Wednesday June 22th wear the area conference t-shirt

Thursday June 23th wear the state conference t-shirt

MOVING UP

If you have a student that placed at State Conference and is not planning to attend the International Conference, please email janet.villarreal@texashosa.org as soon as possible so that the next competitor can move up.

SPECIAL NEEDS COMPETITOR REGISTRATION

Please make sure you inform us of any necessities needed by participants who have special needs for competitions, i.e. equipment, translators, wheelchair, other accommodations. Accommodations requested for the ILC MUST HAVE been done in the same manner at State Conference.

SPECIAL NEEDS POLICY

Special Needs Events: The event eligibility form found in the guidelines must be signed by the competitor, school official and chapter advisor. The competitor must email the form to National HOSA by **May 15**. Those events include:

Personal Care, Life Support Skills Speaking Skills and Interviewing Skills.

ALL other events and delegates: see Special Needs Registration above.

SPECIAL TALENT REQUEST

If you have students who are attending the 2015 ILC and would like to volunteer their time to assist with Spanish translation for fellow HOSA members Please send me an email with the potential Translators full information(full name, school, cell phone, advisor name).

RECOGNITION EVENTS

The names of schools and competitors in the following events are submitted to National HOSA by the Executive Director/State Advisor. There is no need to resubmit documentation.

- National Service Project
- HOSA Happenings
- Barbara James Service Award
- MRC Recognition

CODE OF CONDUCT AND MEDICAL LIABILITY RELEASE FORMS

Please complete Code of Conduct and Medical Liability forms for each of your registered participants. **Forms can be found on page 33-36** of the 2016 ILC Guide. Please verify that all forms have the appropriate signatures. Make two copies of these forms. One for your records and one copy to be mailed to the Texas Executive Director/State Advisor by May 15, 2016, to Texas HOSA 5415 Springfield Laredo, Texas 78041.

MATERIALS FROM STATE TO INTERNATIONAL CONFERENCE

All competitors are responsible for reproducing/reprinting materials and DVDs and bringing them to the ILC

PROJECTS DISPLAYED

Project display time has been set aside in the following events:

- HOSA Chapter Reflection-*Thurs. 12:30 p.m.*
- HOSA Happenings- *Thurs. 1:30 p.m.*
- Medical Photography- *Thurs. 3:30*
- Medical Innovation- *Fri. Noon*
- Health Career Display-*Thurs. 11:30 a.m.*

TEXAS ADVISOR ASSIGNMENTS

This year Texas HOSA is in charge of

- HOSA Bowl
- Personal Care
- Behavioral Health
- Clinical Nursing

Texas HOSA is currently looking for event managers for the events listed above. If you have knowledge of these events we need you! Email

Janet.Villarreal@texashosa.org

If you are interested in one of the event manager positions.

COMPETITIVE EVENT UPDATES AND REMINDERS

It is essential that all competitors follow the event guidelines when preparing for and participating in HOSA Competitive events. Please refer to the 2016 ILC HOSA Guide page 20 for all updates.

http://nlc.hosa.org/sites/default/files/HOSA-ILC-40thAnniversary-Guide_FINAL.pdf#overlay-context=node/1

HOTEL INFORMATION

Cutoff date to make hotel reservations is May 15, 2016

Further hotel information <http://nlc.hosa.org/travel>

If you have not made your reservation for Nashville, please email me a total number of rooms you will be needing. This will help Nationals with their contracting with other overflow hotels.

ADDITIONAL HOTEL COSTS

Do not forget to tell your delegates about the additional costs incurred by making local telephone calls from a hotel. They should also be informed about movie costs, room service, and other incidental costs. The hotel will allow delegates to apply incidental charges, e.g., meals, calls, movie channel, room service, etc., to their rooms unless directed otherwise.

HOSA LEADERSHIP UNIVERSITY & ADVISOR LEADERSHIP DEVELOPMENT

HOSA Leadership University is designed to support members, at all levels, to grow HOSA Leaders. Encourage your students to register for these sessions. Further information can be found on page 28 in the ILC Guide. http://nlc.hosa.org/sites/default/files/HOSA-ILC-40thAnniversary-Guide_FINAL.pdf#overlay-context=node/1



SPIRIT ITEMS AND EXTRA TRADING PINS

Spirit Items and extra trading pins can be purchased from the Texas HOSA on line store <http://www.getumotivated.com/motivatedpro/TX-HOSA-store.htm>



Order you spirit items and trading pins by June 1, 2016 to ensure you receive them in time for the ILC.

TEXAS STATE MEETING

We are currently making plans for our Texas Meeting. Further Information coming soon.

CHECK LIST:

Texas Registration Deadline:	May 15, 2016	
Hotel Reservations	May 15, 2016	
Registration Fees: Texas HOSA P.O. Box 65364 Lubbock, Texas 79464	June 1, 2016	
Mail Code of Conduct and Medical Liability Texas HOSA 5415 Springfield Laredo, Texas 78041 (Forms can be found on page 33-36 in the ILC Guide)	May 15, 2016	
Order Spirit Items	June 1, 2016	
Order Extra Trading Pins	June 1, 2016	