



Texas HOSA Leadership Development Institute August 7-10, 2016

TO: HOSA, TA State Officers, Area Officers, Advisors, Area, State and Fall Conference Chairs, and Board Members
FROM: Janet Villarreal, Executive Director
Kelly Cowan, Texas Officer Coordinator
DATE: May 3, 2016
SUBJECT: Texas HOSA Leadership Development Institute

The Texas Leadership Development Institute (LDI). The LDI meeting will be held On August 7-10, 2016 at

Hyatt Lost Pines Resort
575 Hyatt Lost Pines Road
Cedar Creek, TX 78612
(512) 308-1234

The following are expected to attend:

- All area and state officers
- Officer advisors
- Fall, spring and state conference chairs
- All members of the HOSA, TA board of directors

The purpose of this meeting is to enable the new student officers to plan their ensuing year. Officers will participate in leadership training, conference planning, and formulate a program of work. There will also be training for area, state and fall leadership conference chairs, where they will receive information regarding the planning and organizing of their conferences.

Arrival/Departure Times

Board Members, Area and State conference chairs are expected to arrive no later than 3:30 pm on Sunday, August 7, 2016. Departure will be Wednesday morning, August 10, by 11:00AM.

Area/State Officers and their Advisors are expected to arrive no later than 12:00 noon, Sunday, August 7, 2015. Departure will be Wednesday morning, August 10, by 11:00AM.

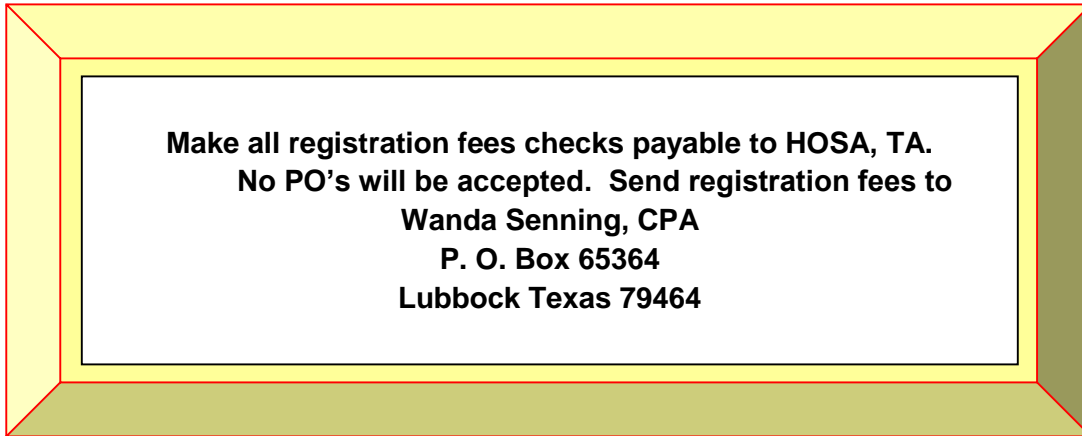
Registration

The deadline for registration or a request for financial assistance is **July 1, 2016**. Complete the registration form, click on the following link [2016 LDI Registration Form](#).

Conference Fees

The conference fees include registration, LDI t-shirt, conference materials, lodging and meals.

Conference Fee is \$425.00 per person



Please DO NOT make your checks payable to the Hyatt Lost Pines Resort.

If your school district is unable to pay all or partial registration fees, please send a letter from your school administrator to the Texas HOSA Officer Coordinator, Kelly Cowan, Kelly.cowan@texashosa.org stating what financial assistance is needed.

Conference Fee is \$425.00 per person

Self-parking at the hotel is complementary.

Valet parking is approximately \$18.00 per day and will not be reimbursed by HOSA,T.A.

Area/State Officer and Advisors

Make plans to arrive at **McKinney Rough Training Center**, 1884 State Hwy 71 W, Cedar Creek, TX 78612, (512) 303-5073, no later than 12:00 noon, Sunday, August 7, 2016. Lunch will be provided.

Board of Directors, Area and State Conference Chairs are to arrive at the Hyatt Lost Pines by 3:30PM on Sunday, August 7, 2016.

Each participant is required to bring:

- HOSA Code of Conduct Form
- Medical Liability Form
- Advisor Code of Conduct
- [Link to print HOSA Code of Conduct, Medical Liability Form and Advisor Code of Conduct](#)
- [Lower Colorado River Authority \(LCRA\) Release From Liability Form](#) (click on link to print Form)
- Officers: At least one laptop per area
- Conference chairs and Board Members: laptop

What to bring /wear:

- Appropriate casual attire to include shorts of appropriate length, khakis, jeans
- HOSA t-shirts
- Sturdy tennis shoes/socks
- Cameras
- Avoid flip flops and sandals
- Officers HOSA uniform for pictures
- Advisors, conference chairs and board of directors – business attire for pictures

Transportation from Airport to Hotel:

Those in need of transportation to and from the airport, please email to Aldo Mena, aldo.mena@texashosa.org, the following information:

- Airline
- Flight arrival and departure times
- Number of people in your group
- Cell phone number

Texas HOSA

Leadership Development Institute

Hyatt Lost Pines & McKinney Roughs Nature Park

August 7-10, 2016

Sunday, August 7, 2016					
Officers and Advisors McKinney Roughs Nature Park (MRNP)			Conference Chairs and BODS Hyatt Lost Pines Resort (HLPR)		
12:00 – 1:00pm	Officer/Advisor Registration & Lunch	Training Center	1:00 – 4:00pm	BOD Committee Meetings	TBA
1:00 – 5:00pm	Officer Training	Training Center	3:30 – 4:00pm	Conference Chair Registration	Barons Foyer
2:00 – 4:00pm	Advisor Training	TBA			
5:00 – 6:00pm	Officer and Advisor Dinner	Training Center			
6:00 – 7:30pm	Officer and Advisor Training	Training Center	BOD Meeting	Austin Colony	
7:30 – 8:00pm	Debrief and What's Next	Training Center	6:00 – 7:00pm	Conference Chair and BOD Dinner	TBA
8:00pm	Depart for The Hyatt Lost Pines		7:30 – 9:00pm	Conference Chair Planning Period	Little Colony
9:00 – 10:00pm	Officer Team Time		7:30 – 10:00pm	BOD Meeting	Austin Colony
11:00PM	Curfew...ZZZ				
Monday, August 8, 2016					
7:00 – 7:45am	Continental Breakfast – HLPR (Depart for McKinney Roughs at 7:45am)	Barons Foyer			
8:00 – 12:00pm	McKinney Roughs Ropes Course		8:00 – 9:00am	Continental Breakfast	Barons Foyer
			9:00 – 12:00pm	Board of Directors Meeting	Austin Colony
			9:00 – 12:00pm	Spring/Fall Conference Chair Training	Little Colony
12:00 – 1:00pm	Lunch @ McKinney Roughs	Training Center	12:00 – 1:00pm	Conference Chairs and BOD Lunch	TBA
1:00 – 2:00pm	Back to Lost Pines – Break for Clean Up		1:00 – 2:00pm	Conference Chair/BOD Planning Time	Little Colony
2:00 – 6:00pm	Conference Planning and Program of Work Preparation (All attendees will plan by Area)				Barons
6:00 – 7:00pm	Dinner (All Attendees)				Barons
7:00 – 8:00pm	Officer Teams and Conference Chairs – POW BOD Presentation Planning				Barons
8:00 – 8:30pm	Evening Break – Campfire S'mores				
8:30 – 10:30pm	Officer POW Presentation Approval	Barons	8:30pm - adjournment	Board of Directors Meeting Continued	Austin Colony
10:30pm	Debrief and What's Next	Barons			
11:00pm	Curfew...ZZZ				

Tuesday, August 9, 2016					
7:00 – 8:00am	Continental Breakfast (All Attendees)				Barons
8:00 – 10:00am	POW Presentations to Board of Directors (Area Officer Team, Conference Chairs, and AOC. Professional Dress for Chairs/AOC, HOSA Uniform for Officers. Teams will be assigned presentation times.)				Barons
Officer and Advisors			Conference Chairs and BODs		
8:00 – 10:00am	Professional Photos (Officers will be scheduled prior to, or following, their assigned POW Presentation)	Little Colony	10:00 – 12:00pm	Board of Directors Professional Photos	
				BOD Meeting Continues	Austin Colony
10:00 – 12:00pm	Officer Leadership Training	Barons	10:00 – 12:00pm	Conference Chair Training	Little Colony
12:00 – 1:00pm	Lunch (All Attendees)				
1:00 – 2:30pm	Officer Closing Session Preparations	Barons	1:00 – 6:00pm	Conference Chair Planning Time & Wrap Up – Conference Memo and Tentative Agenda Submitted	
				Little Colony	
2:30 – 5:30pm	Officer Team Time – HLPR Grounds		1:00- 6:00pm	Board of Directors Meeting Resumes	Austin Colony
6:00 – 8:00pm	Dinner (All Attendees) Closing Ceremony and Awards. (Officers to arrive @ 5:30.)				
8:00pm	Conference Wrap Up	Barons	8:00pm - adjournment	Board of Directors Meeting	Austin Colony
8:30pm	Campfire S'mores				
11:30pm	Curfew...ZZZ				
Wednesday, August 10, 2016					
7:00 – 8:00am	Continental Breakfast followed by departure				
8:00 – 11:00am	Board of Directors Meeting (If needed)				

Color Key:

<input type="checkbox"/>	Dates
<input type="checkbox"/>	Officers and Advisors
<input type="checkbox"/>	Conference Chairs and Board Members
<input type="checkbox"/>	All Attendees