



## **Area 7 CONFERENCE INFORMATION**

**TO:** Area 7  
**FROM:** Paula Villarreal, Olga Reyes – PSJA ISD  
**DATE:** February 24-25, 2017  
**SUBJECT:** HOSA Spring Leadership Conference, February 24-25, 2017

The HOSA Area 7 Spring Leadership Conference will be held at McAllen Convention Center, 700 Convention Center Blvd, in McAllen, Texas, beginning Friday, February 24, 2017, with officer candidate interviews at McAllen Convention Center at 8:00 a.m. and ending Saturday, February 25, 2017 at approximately 4:30 p.m. at the close of the awards ceremony.

### **REGISTRATION**

All participants (students, advisors, and chaperones) must be registered. Advisors **MUST** be registered as advisors. Follow the directions on the “How to complete the Online Registration” document to register your participants found at the end of this document.

Only HOSA members whose membership was entered using the online affiliation program may be registered as conference participants. Use the online conference registration program to register your Participants. Please direct your business department to include the Texas chapter numbers on the registration fee payment check. Complete your registration using the following link:

<http://www.registermychapter.com/hosa/tx/ac/>

Fees for this conference are:

Advisor \$0  
Secondary Student \$25.00  
Chaperone \$0

**Registration deadline is February 8, 2017**

**Conference Registration Fees will be collected at Area  
Conference On-Site Check In**

Make all registration fees checks payable to HOSA, TA.  
No PO's will be accepted.

**You are required to pay a registration fee for every student on your online registration. No deletions or refunds will be made after the conference registration deadline.**

### **ONSITE CHECK-IN**

- Early Bird Conference Registration: Thursday February 23<sup>rd</sup>, 2017 from 4:00 p.m. to 6:00 p.m. at the McAllen Convention Center.
- Onsite Conference Registration: Friday, February 24<sup>th</sup>, 2017 from 1:00 p.m. to 2:30 p.m. at the McAllen Convention Center.
- Team substitutions may be made **only** during onsite check-in.
- Conference materials packet will be issued to advisors after payment is received. Packet contains:
  - Registration printout, nametags, maps, conference schedule, etc.
    - To save paper, only five (5) conference schedules will be in the packet. Please have students take pictures of schedule with their phones.
- During onsite check-in the following items will be collected:
  - **Conference Registration Fees** [Click Here for Check Information Form](#)
  - Medical Art Posters
  - Student Eligibility forms
  - Advisor & Student Code of Conduct & Medical Liability forms  
[Click here for forms](#)

### **PARKING**

School buses may park in the parking lot west side of the Convention Center.

### **HOTEL RESERVATIONS**

Click here for [Room List Form](#)

#### **Doubletree Suites by Hilton McAllen**

1800 South Second St.  
McAllen, Texas 78503

Room Rate: Flat Rate for Single/Double/Quad- \$116

- The above rate is subject to applicable tax, which is currently 15% per room per night. Schools will be exempt from the state occupancy tax of 6% with tax exemption form turned in at time of or prior to check-in.

Individual schools/districts will submit their own rooming lists directly to the hotel utilizing Texas HOSA Rooming form. Rooming lists should be sent to:

[arodriguez@doubletree-mcallen.com](mailto:arodriguez@doubletree-mcallen.com)

Complimentary and Other Concessions

- Room rate includes complimentary full cooked breakfast to all registered guests.
- Complimentary internet in the sleeping rooms

Cut off to make reservations is **February 8, 2017**

Check in Time is 3PM

Check out Time is 12PM/noon

Hotel will allow early check in based on availability or provide secure storage for luggage.

Any reservation not canceled within 3 days prior to arrival will incur a charge equal to a one night's deposit.

Each advisor is to make his/her own room reservation with the Hotel.

**Please be reminded that all Delegates must be housed in approved conference housing to be eligible for competition. If you encounter problems with your rooming please contact Janet Villarreal at 1-877-728-0150.**

Miscellaneous Room Information:

Upon request, the hotel will be happy to arrange for baggage storage for luggage until actual departure from the hotel.

Do not unload luggage until you have obtained room keys. This will avoid overcrowding in the lobby. Please remind your students of the following:

1. No phone calls from the rooms.
2. No room service/meals charged to the room.
3. No movies unless an advisor prepays at the front desk.
4. There will be other guests in the hotel - be courteous.

**No students are to be left at the hotel without a designated advisor/chaperone.**

**It is HIGHLY recommended that no swimming is allowed without a life guard present.**

**Deadline for submitting projects on Stem  
Premier is  
February 15, 2017**



### **STEM PREMIER**

HOSA Competitive Events: Members participating in the following competitive events at the Area Spring Leadership Conference are required to follow instructions in the event guidelines for STEM Premier:

- Job Seeking Skills
  - Researched Persuasive Writing and Speaking
  - Clinical Specialty
  - Health Career Photography
  - Public Service Announcement
  - MRC Partnership
- **Please visit the special STEM Premier page for details**



### **ADVISOR MEETING**

There **will not** be an advisor meeting following the Opening Ceremony as in the past. Any important announcements will be emailed to advisors in advance.

### **SOCIAL**

The Area 7 Officers have planned a fun-filled evening for Friday night, February 24, 2017.

### **OPENING AND CLOSING CEREMONY DRESS**

It is the responsibility of each advisor to help ensure that EACH of their student delegates understands the conference dress policy PRIOR to arriving at the conference. Please remind your student delegates that they have signed a HOSA Conduct Code that states that they will adhere to the new dress code policy for all general sessions. There should be no misunderstanding that when the student delegate tries to seek admission to the general session and does not adhere to the new dress policy that he/she will not be admitted.

### **DRESS CODE**

Remember, professional dress is required at opening and closing ceremony. Students are not to wear, denim, jeans, hats, flip flops, tennis shoes, spaghetti straps, strapless tops and dresses, leggings, short skirts, t-shirts, etc. This also applies to courtesy corps, and students wearing scrubs and EMT uniforms. Knowing that students participating in courtesy corps and certain skills events don't necessarily dress in professional business attire, those students will need to change into appropriate dress for opening and closing ceremony. Students who manage to get in wearing inappropriate dress are not allowed

on stage when their name is called. It is difficult to name every possible situation we may encounter when comes to inappropriate dress so please explain to your students what business attire entails

### **NAME TAGS**

Conference nametags must be worn at all times during all HOSA activities.

### **ID REQUIREMENTS**

All Competitors will be required to show proof of a picture ID upon check in for all competitive events. Failure to show an appropriate ID may result in in being disqualified.

### **VOTING DELEGATES**

Each chapter may register two voting delegates for the area conference. It is best to select students that will not be competing. Voting delegates must wear their ribbon and sit in the reserved section during the business session.

### **COMPETITIVE EVENTS**

Read carefully the HOSA, TA Advisor Handbook regarding competitive events. Please prepare students to have a positive attitude. They should understand that the true benefit of competition is in the preparation, participation, and networking - and not only winning.

### **COURTESY CORPS**

Each advisor may but is not required to register two students to serve as courtesy corps. These students will be given an assignment. Courtesy Corp students will receive their assignment 2 weeks prior to the conference date via their advisor. Courtesy Corp students should not be involved in competitive events.

### **ADVISOR RESPONSIBILITY**

All advisors must participate in conference management by sharing in conference duties

### **CODE OF CONDUCT AND MEDICAL LIABILITY RELEASE FORMS**

Advisors are responsible for having their students complete the HOSA Code of Conduct form and Medical Liability Release form. A parent or guardian's signature is required on both forms. Advisors should sign the Advisor's Code of Ethics form. Please have all of these forms in your possession during the conference.

### **SPECIAL NEEDS STUDENT EVENTS**

Student Eligibility Forms for students participating in First Aid/Rescue Breathing, Personal Skills, Speaking Skills and Interviewing Skills must be turned in during onsite packet pickup. **If special accommodations need to be made for your special needs student, please email these needs to Janet Villarreal at [texashosa@stx.rr.com](mailto:texashosa@stx.rr.com) .**

### **SCHOLARSHIPS**

All scholarship applications **MUST** be mailed to Janet Villarreal, Texas HOSA Executive Director, 5415 Springfield, Suite 5A, Laredo, TX 78041. All applications **MUST** be post marked on or before the Conference Deadline

## **OFFICER PACKETS**

All officer applications and forms **MUST** be mailed to Kelly Cowan, Texas Officer Coordinator, 201 Cullen Ct., La Porte, TX 77571. All applications **MUST** be posted marked on or before the Conference Deadline. All officer candidates must be registered for the conference.

## **AWARD PRESENTATION**

All participants should plan to attend the closing ceremony. If a competitor is unable to attend the awards ceremony to receive his/her medal, the advisor should collect those medals at the close of the award ceremony.

## **CHAPERONES**

The **required** ratio for adult supervision of students is **1 adult sponsor** (who is not a HOSA Board of Directors member) **per 10 students** for all HOSA activities.

## **LOST & FOUND**

Any items (notebooks, purses, money, etc.) found should be taken to the Tabulation Room. Individuals having lost an item may claim said item from the Tabulation Room. Any items not claimed prior to the start of the closing ceremony will be discarded.

## **POSTER & NOTEBOOK PICK-UP**

All Health Careers Posters, Extemporaneous Health Posters, Outstanding HOSA Chapter scrapbooks, etc. must be picked up from the Tabulation Room **at least one hour prior** to the start of the closing ceremony. Any unclaimed posters or notebooks will be discarded.

**NO outside food is allowed inside the Convention Center.  
Concessions will be available In Exhibit Hall B**

## **Contact Information**

Conference Chair Information:

Name: Paula Villarreal, Olga Reyes, PSJA ISD

Email: [paula.villarreal@psjaisd.us](mailto:paula.villarreal@psjaisd.us) / [olga.reyes@psjaisd.us](mailto:olga.reyes@psjaisd.us)

Phone: 956-337-2401 / 956-460-8783

Executive Director/State Advisor

Janet E. Villarreal

[texashosa@stx.rr.com](mailto:texashosa@stx.rr.com)

877.728.0150

## **AREA 7 SPRING LEADERSHIP CONFERENCE DIRECTIONS**

### **FROM LAREDO**

Get on TX-20 Loop S/Bob Bullock Loop/Owk Dr from E Saunders St

1. Head east on E Saunders St toward N Buena Vista Ave
  2. Turn right to merge onto TX-20 Loop S/Bob Bullock Loop/Owk Dr
- Take US-83 S to E Expwy 83/E Frontage Rd in Mission. Take the exit toward Farm to Market Rd 2220/Ware Rd from I-2
3. Merge onto TX-20 Loop S/Bob Bullock Loop/Owk Dr
  4. Merge onto Mangana-Hein Rd
  5. Turn left onto US-83 S
  6. Continue onto I-2/US-83 E
  7. Take the next exit toward Farm to Market Rd 2220/Ware Rd
- Continue on E Expwy 83/E Frontage Rd to your destination in McAllen
8. Merge onto E Expwy 83/E Frontage Rd
  9. Turn left onto S Ware Rd
  10. Turn right
  11. Turn left at the 1st cross street
  12. Enter the traffic circle
- Destination will be on the right

### **FROM CORPUS CHRISTI**

Head southwest toward I-37 N

Continue on I-37 N. Take US-77 S, TX-285 W, US-281 and I-69C S to W Expwy 83/W Frontage Rd in McAllen. Take the exit toward Farm to Market Rd 2220/Ware Rd from I-2/US-83 W

2. Continue onto I-37 N
3. Keep right to stay on I-37 N
4. Take exit 14A for U.S. 77 S toward Robstown/Kingsville
5. Continue onto I-69E S/US-77 S
6. Continue onto US-77
7. Turn right onto TX-285 W
8. Turn left onto S Railroad St
9. Take the ramp on the left onto US-281
10. Continue onto I-69C S
11. Take the exit onto I-2/US-83 W toward McAllen
12. Take the exit toward Farm to Market Rd 2220/Ware Rd

Take S 29TH St/Rooth Rd to your destination

13. Merge onto W Expwy 83/W Frontage Rd
14. Turn right onto S 29TH St / Rd
15. Turn left onto Galveston Ave
16. Turn left onto Houston Ave

17. Enter the traffic circle
- Destination will be on the right
  - Continue to follow TX-20 Loop S

#### FROM BROWNSVILLE

Get on I-69E N/US-83 N from E 13th St

1. Head northwest on E Washington St toward E 11th St
  2. Turn right at the 1st cross street onto E 11th St
  3. Turn right onto E Adams St
  4. Turn left at the 2nd cross street onto E 13th St
  5. Turn left onto N Frontage Rd
  6. Take the ramp on the left onto I-69E N/US-77 N/US-83 N
- Follow I-69E N/US-77 N/US-83 N and I-1 to W Expwy 83/W Frontage Rd in McAllen.  
Take the exit toward Farm to Market Rd 2220/Ware Rd from I-2/US-83 W
7. Merge onto I-69E N/US-77 N/ US-83 N
  8. Use the right 2 lanes to take the US-83 W exit toward McAllen
  9. Continue onto I-2/US-83 W
  10. Take the exit toward Farm to Market Rd 2220/Ware Rd

Take S 29th St/ Rooth Rd to your destination

11. Merge onto W Expwy 83/W Frontage Rd
  12. Turn right onto S 29th St/Rooth Rd
  13. Turn left onto Galveston Avenue
  14. Turn left onto Houston Ave
  15. Enter the traffic circle
- Destination will be on the right



## Tentative Area 7 Spring Conference Schedule

<b>Friday, February 24, 2017</b>			
8:00 AM	Area Officer Credentialing		Convention Center
1:00-2:30 PM	On-site Check-in		Palm Lobby Convention Center
2:30 PM	Doors open for Opening Ceremony		Exhibit B
2:45 PM	Opening Ceremony		Exhibit B
3:45 PM	Voting Delegate Meeting		Exhibit B
5:00 PM	T-Shirt Distribution		Front of Palm Lobby
	Judges Hospitality		Exhibit Hall A
3:45 PM	All advisors who are event managers for 5:00PM events report to Tabulations		
4:45 PM	Event managers and assistants have rooms ready and judges in place.		
4:30 PM	All Competitors report to holding room for the following events		
5:00 PM	1. Health Career Display Round 1		
	2. Health Career Photography Round 1		
	3. Public Health Round 1		
	4. Researched Persuasive Writing and Speaking Round 1		
	5. Public Service Announcement Round 1		
4:15 PM	All advisors who are event managers for 5:30PM events report to Tabulations		
5:15 PM	Event managers and assistants have rooms ready and judges in place.		
5:15 PM	All Competitors report to holding room for the following events		
5:30 PM	1. Biomedical Debate		

	2. Community Awareness		
	3. Creative Problem Solving		
	4. Extemporaneous Health Poster		
	5. Forensic Medicine		
4:45 PM	All advisors who are event managers for 6:00PM events, report to Tabulations		
5:45 PM	Event managers and assistants have rooms ready and judges in place.		
5:45 PM	All Competitors report to holding room for the following events		
6:00 PM	1. Health Education		
	2. HOSA Bowl		
	3. Parliamentary Procedure		
	4. EMT		
	5. CERT		
5:15 PM	All advisors who are event managers for 6:30 PM events, report to Tabulations		
6:15 PM	Event managers and assistants have rooms ready and judges in place.		
6:15 PM	All Competitors report to holding room for the following events		
6:30 PM	1. Biomedical Laboratory Science		
	2. Clinical Nursing		
	3. Clinical Specialty		
	4. CPR/First Aid & Life Support Skills		
	5. Dental Science		
	6. Medical Innovation		
	7. Extemporaneous Writing		
5:45 PM	All advisors who are event managers for 7:00PM events report to Tabulations		
6:45 PM	Event managers and assistants have rooms ready and judges in place.		
6:45 PM	All Competitors report to holding room for the following events		
7:00 PM	1. Home Health Aide		
	2. Medical Assisting		
	3. Nursing Assisting & Personal Care		
	4. Physical Therapy		
	5. Sports Medicine		
	6. Veterinary Science		
7:00PM	Social		
11:00PM	Curfew		

<b>Saturday, February 25, 2017</b>			
7:15 AM	Tabulation Room Opens		
	Judges Hospitality		
7:30 AM	All advisors, who are event managers for 8:45AM events report to the Tabulations		
8:30 AM	Event managers and assistants have rooms ready for event and judges in place.		
8:30AM	All Competitors report to holding room for the following events		
8:45 AM	1. Healthy Life Styles		
	2. Interviewing Skills /Job Seeking Skills		
	3. Medical Art/Extemporaneous Health Poster judging		
	4. Medical Spelling (Spell down)		
	5. MRC Partnership		
	6. HOSA Chapter Reflection		
	7. Prepared Speaking/ Speaking Skills		
8:00 AM	All advisors, who are event managers for 9:15AM events report to the Tabulations		
9:00 AM	Event managers and assistants have rooms ready for event and judges in place.		
9:15 AM	All Competitors report to holding room for the following events		
9:15 AM	1. Health Career Display (Round 2)		
	2. Health Career Photography (Round 2)		
	3. Public Health (Round 2)		
	4. Researched Persuasive Writing and Speaking (Round 2)		
	5. Public Service Announcement (Round 2)		
	Lunch on your own		
2:00PM	Doors Open		
2:30 PM	Awards Ceremony		



## **Area Spring Conference Registration Check List**

	<p>1. Complete the online registration process by <b>February 8, 2017</b></p> <ul style="list-style-type: none"><li>• choose correct events for each participant</li><li>• Email any accommodations needed by special needs competitor</li><li>• <b>Confirmed 1 adult chaperone for every 10 students</b></li></ul>
	<p>2. Have possession of your payment check for the conference.</p> <ul style="list-style-type: none"><li>• Registration Fees are collected at Conference On Site Check in.</li><li>• <b>Texas chapter numbers should be included on the memo line of the check. This is a four (4) digit number beginning with your area number.</b></li></ul>
	<p>3. Make Hotel Reservations by: <b>February 8, 2017</b></p> <ul style="list-style-type: none"><li>• Make a copy of rooming list and tax exempt form for Hotel to help expedite Hotel check in</li></ul>
	<p>4. Sign Advisor/Chaperone Code of Ethics and Medical Liability form</p>
	<p>5. Have students sign Code of Conduct, and Medical Liability forms.</p> <ul style="list-style-type: none"><li>• Forms should be complete – no blanks</li><li>• Make a copy of each form to turn in at onsite registration.</li><li>• Advisor should keep the original forms in his/her possession during the conference)</li><li>• <b>Place forms in an envelope and write the name of your school and Texas chapter number on the front.</b></li></ul>
	<p>6. On or before the conference registration deadline, mail Scholarship Applications to: Janet Villarreal, Texas HOSA Executive Director 5415 Springfield, Suite 5A Laredo TX 78041 Make sure that applicants are registered for conference.</p>
	<p>7. On or before the conference registration deadline, mail Officer Applications to: Kelly Cowan, Texas Officer Coordinator 201 Cullen Ct. LaPorte TX 77571 Make sure that applicants are registered for conference.</p>

**ON-SITE CHECK IN**

To expedite On-Site Check in, please make have the following items ready

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	Student Code of Conduct and Medical Liability Forms Advisor/Chaperone Code of Conduct and Medical Liability Forms <b>Place copies inside an envelope with your school name and Texas chapter number on the front.</b>
	Student Eligibility forms for Special Needs students
	Medical Art Poster
	List of "No Shows"
	List of Substitutions
	Check for payment of conference registrations fees. <b>Texas chapter numbers must be printed on the memo line of the check.</b>