



## Call for Tabulations Team Members

**Wanted:** Qualified individuals who are interested in providing a quality competitive events program for the members of Texas HOSA. This team will be present at all Area Spring Leadership Conferences and the State Conference, where it will be responsible for distribution and collection of event materials, orienting and debriefing event managers and tabulating the results of each event. Both employed and retired individuals will be considered.

### Selection criteria:

- Basic knowledge of a CTSO competitive events program
  - HOSA preferred, but other CTSO programs will be considered
  - Specific training will be provided to the team
- Basic computer skills
  - Basic knowledge of Microsoft office
  - Willing to learn tabulations software
- Ability to perform basic mathematical computations
  - No calculus involved :-)
- Flexible thinking; ability to see the “big picture”
- Willingness to work in a team environment and to cross-train in all team responsibilities.
- Ability to attend the seven Area Spring Leadership Conferences and the State Leadership Conference
  - This is the “perfect world” scenario. Inability to attend all conferences will not necessarily exclude applicants from consideration, however, one should be able to attend at least 70% of the area conferences and the State Conference.
  - Team members who are currently active HOSA advisors will not be able to supervise their students at their home area conference or at state.

### Compensation:

Texas HOSA will assume financial responsibility for the following expenses incurred by the members of the Tabulations Team:

- Lodging, Travel and Meals

In addition, each team member will earn a stipend of \$1000.00, payable after the State Conference (pro-rated per conference attended).

If you are interested in becoming a member of the Texas HOSA Tabulations Team, please complete the attached document and email to Anne Regier, Competitive Events Coordinator at [anne.regier@texashosa.org](mailto:anne.regier@texashosa.org) no later than Friday, November 18, 2016.

*Anne Regier, Coordinator  
Competitive Events Program  
Texas HOSA  
[anne.regier@texashosa.org](mailto:anne.regier@texashosa.org)  
281-703-3643*

# Tabulation Team Interest Form



Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

Email Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Evening Phone Number \_\_\_\_\_

CTSO Experience             YES             NO

If Yes, Which organization

\_\_\_\_\_

Number of years of membership

\_\_\_\_\_

Number of Area Spring Conferences you are able to attend?

(Check HOSA Calendar at [www.texashosa.org](http://www.texashosa.org) )

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If less than seven, which conferences are you unable to attend?

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Are you able to attend the State Leadership Conference?

YES             NO

Skills you can contribute to the team:

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Please email this form to Anne Regier at [anne.regier@texashosa.org](mailto:anne.regier@texashosa.org) no later than November 18, 2016.